

Secretarial Notes

DMATS Policy Board meeting

Date: Thursday May 10, 2018
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

- | | | | |
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| <input checked="" type="checkbox"/> Roy Buol (chair)
<i>Mayor, City of DBQ</i> | <input type="checkbox"/> Luis Del Toro
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> Kate Larson
<i>DBQ City Council</i> | <input type="checkbox"/> Brett Shaw
<i>DBQ City Council</i> |
| <input checked="" type="checkbox"/> Ric Jones
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> David Resnick
<i>DBQ City Council</i> | <input type="checkbox"/> Jake Rios
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> John Klostermann
<i>(proxy for DBQ City Council)</i> |
| <input checked="" type="checkbox"/> Mike Van Milligen
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Maurice Jones
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Teri Goodmann
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Marie Ware
<i>(proxy for DBQ City Council)</i> |
| <input checked="" type="checkbox"/> Laura Carstens
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Gus Psihoyos
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Jim Adams
<i>Mayor, City of Asbury (proxy Larry Nagle)</i> | <input type="checkbox"/> Dan Welp**
<i>Mayor, City of East DBQ (proxy Geoff Barklow)</i> |
| <input checked="" type="checkbox"/> Jay Wickham
<i>Transit Rep. (RTA (proxy Lori McKinley))</i> | <input type="checkbox"/> Francis Schelfhout
<i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> Doug DeLille
<i>Illinois DOT (proxy Rob Bates)</i> | <input checked="" type="checkbox"/> Daryl Klein
<i>DBQ County Supervisor (proxy Anthony Bardgett)</i> |
| <input checked="" type="checkbox"/> Larry Meescher**
<i>Small Cities Rep. City of Peosta (Proxy Don Recker)</i> | <input type="checkbox"/> Troy Maggied**
<i>SWWRPC (proxy Katrina Hecimovic)</i> | <input checked="" type="checkbox"/> Matt Esser**
<i>Jule Transit (proxy Candace Eudaley-Loebach)</i> | <input type="checkbox"/> Beth Bonz
<i>ECIA (proxy Kelley Deutmeyer) (proxy Lori McKinley)</i> |
| <input type="checkbox"/> Dan Timmerman
<i>Grant County Representative</i> | <input checked="" type="checkbox"/> Don Zillig
<i>Jo Daviess County</i> | <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT (non-voting member)</i> | |

Others Present: Mike Shimkus, WHKS; David Solberg, Ride the Rail; Gus Psihoyos, City of Dubuque; Jason Duba, City of Dubuque; Russell Weber, Dubuque County

Staff Present:

- | | | |
|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning
***Attendance by phone |
|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------|

A quorum was present for DMATS Policy Board

Call to Order

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, July 12, 2018 DMATS Policy Board meeting

Motion by Carstens, second by Jones to approve the agenda for the Thursday, July 12, 2018, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday May 10, 2018 meeting

Motion by Jones second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday May 10, 2018 DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve Funding request for STREETS Project Implementation

Ravada stated this is the final report for the STREETS Project and explained how the STREETS project was broken into two phases. The first phase includes the primary system and the majority of the corridors; US 20, HWY 151/61, NW Arterial, JFK, Pennsylvania and University. The estimated cost for phase one is \$3.4 million. Phase two includes Asbury, Central and White corridors, with the estimated cost for phase two of the STREETS project at \$1.7 million.

Ravada stated DMATS staff have had discussions with the IADOT in regards to funding sources for the \$3.4 million. From those discussions staff will be applying for ICAPP and Traffic Safety funds to help cover the cost of the \$3.4 million for phase one. Ravada stated there is still a short fall of \$300,000.00 for phase one. Ravada requested approval from the Board to use \$300,000.00 of STBG funds. Ravada explained that the \$300,000.00 is coming from the appropriations bill the MPO received in STBG funds.

Motion by Jones, second by Carstens to approve the Funding request for STREETS Project Implementation. The motion passed unanimously.

Review/Approve Funding request for Hales Mill Road Reconstruction Project

Ravada stated the City of Asbury requested funding for Hales Mill Road Reconstruction Project in the amount of \$1 million dollars. Ravada explained the current balance is \$600,000.00, therefore the City of Asbury's project could not be funded without putting the overall budget into a negative balance. The City of Asbury requested to table the project and they will reapply next year. The City of Asbury would prefer to have all the funding at once so they do not have to complete the project in phases.

Adams, Mayor of the City of Asbury, stated the project for Hales Mill Road can wait another year, it's more important to have the total funding to be able to complete the project from start to finish. Adams is looking for the Boards support.

Motion by Carstens, second by Jones to table the funding request for Hales Mill Road Reconstruction Project. The motion passed unanimously.

Review/Approve Fiscal Year 2019 DMATS Public Involvement Policy Plan (PIP)

Motion by Larson, second by Carstens to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:12 p.m.

Ravada referred to the PIP stating a change was made to the PIP in regards to the swap funds. The change was to accommodate swap funds revision process and the importance of fiscal constraint within the TIP.

Motion by Resnick, second by Carstens to approve the Fiscal year 2019 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

Review/Approve Final DMATS FFY 2019-2022 Transportation Improvement Program (TIP)

Ravada referred to the TIP explaining the changes made from the draft to the final of the FY 2019-2022 Transportation Improvement Program. Federal Highway requested DMATS to explain very clearly the revenues and operation and maintenance cost for each member within the MPO. Ravada stated descriptions were added for the STBG funds, swap funds, and the state funding programs. Ravada also stated within the Public Input Process, staff added the swap funds revision process and fiscal constraint process, which was also added to the TIP. Staff also added a detailed explanation of performance measures, where DMATS will follow the safety performance measures that the IA, IL and WI DOT's follow. Ravada stated The Jule is also working on a Transit Asset Management (TAM) performance measures plan, once completed DMATS will adopt as a performance measures for the MPO area.

Carstens pointed out the revenues remain at the same level and there is a 4% cost increase per year for operation and maintenance.

Motion by Wickham, second by Shaw to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:16 p.m.

Review/Approve Amendment to Final DMATS FFY 2018-2021 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout and explained the amendment is for the City of Dubuque, BP Pipeline Relocation project as it initially was programmed as a demo project. Due to the project being listed as a demo project, all the project funds were under earmark funds. Ravada stated the project is complete and is in the reimbursement stage and the DOT is questioning the funding source. The feds viewed this project as earmark funding and the IADOT and MPO viewed it as STBG funds.

Therefore Ravada stated the City of Dubuque requested the TIP be amended and note that the BP Pipeline Relocation project has \$881,000.00 of STBG funds, not earmark funds.

Klein asked for clarification on who pays what cost, because he was under the impression the city and county already paid a percentage of the relocation cost.

Ravada explained the city and county pays the local match and the MPO pays the federal cost. Ravada stated the \$881,000.00 amount being discussed is the federal cost.

Motion by Carstens, second by Jones to approve amendment to Final DMATS FFY 2018-2021 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Larson, second by Recker to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:19 p.m.

Update on Study of Ports in DMATS Region

Ravada stated in May staff approached the Board with a resolution to apply for funding through the ILDOT for SPR funds for the IEI Barge Expansion Planning and Feasibility study. Ravada referred to the letter received from the ILDOT explaining there is a typo within the letter. DMATS applied for \$80,000.00, although within the letter the ILDOT put the cost at \$800,000.00. Ravada stated DMATS was approved for \$80,000.00 from the ILDOT, Alliant Energy will contribute \$35,000.00 and also \$35,000.00 from Illinois STBG funds. Ravada stated DMATS will be contributing \$80,000.00 for the study of the ports on the Iowa side and \$20,000.00 will come from the City of Dubuque. Ravada stated all the funding is in place and the next step is to develop an RFP to find a consultant for the project.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Adjournment

Motion by Carstens, second by Recker to adjourn the Thursday, July 12, 2018 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:21 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning