

Secretarial Notes

DMATS Technical Advisory Board meeting

Date: Thursday, February 8, 2018
Time: 10:30 a.m.
Place: ECIA, 7600 Commerce Park

DMATS Technical Advisory Board Members Present:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Laura Carstens (chair)
<i>City of Dubuque</i>
(proxy Dave Johnson) | <input checked="" type="checkbox"/> Beth Bonz
<i>City of Asbury</i> | <input type="checkbox"/> Geoff Barklow
<i>City of East Dubuque</i> | <input type="checkbox"/> Anna O'Shea
<i>Dubuque County</i> |
| <input checked="" type="checkbox"/> Gus Psihoyos (vice-chair)
<i>Engineer,</i>
<i>City of DBQ</i>
(proxy Bob Schiesl) | <input checked="" type="checkbox"/> Anthony Bardgett
<i>Engineer,</i>
<i>DBQ County</i> | <input type="checkbox"/> Steve Keeffer
<i>Engineer,</i>
<i>Jo Daviess County, IL</i> | <input type="checkbox"/> Dave Lambert
<i>Engineer</i>
<i>Grant County, WI</i> |
| <input checked="" type="checkbox"/> Candace Eudaley-Loebach
<i>Jule Transit</i>
(proxy Jodi Johnson) | <input type="checkbox"/> Lori McKinley
<i>Regional Transit</i>
<i>Authority (RTA)</i> | <input checked="" type="checkbox"/> Troy Maggied**
<i>SWWPRC</i>
(proxy Katrina Hecimovic) | <input type="checkbox"/> Kelley Deutmeyer**
<i>ECIA</i>
(Lori McKinley) |
| <input checked="" type="checkbox"/> Kris Tobin**
<i>Illinois DOT</i>
(proxy Robert Bates)
(proxy Doug DeLille) | <input type="checkbox"/> Stephen Flottmeyer**
<i>Wisconsin DOT</i>
(proxy Francis Schelfhout) | <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT</i>
(non-voting member) | |

Others Present:

Staff Present:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non Voting Member | <input checked="" type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning
**Voting member by Proxy |
|---|--|--|

A quorum was present for DMATS Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens.

Review/Approve the Agenda for the Thursday, February 8, 2018 DMATS Technical Advisory Board meeting

Motion by Bardgett, second by Psihoyos to approve the agenda for the Thursday, February 8, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, November 9, 2017 meeting

Motion by Bonz, second by Bardgett to approve the minutes and receive and file the secretarial notes from the Thursday, November 9, 2017 DMATS Technical Advisory Board. The motion passed unanimously.

Review/Approve Election of Officers

Ravada stated that according to the DMATS By-Laws each year an election of officers should be held. He then noted that the current officers for the DMATS Technical Advisory Board are Laura Carstens as Chair and Gus Psihoyos as Vice-Chair. Ravada asked for a motion to keep officers as is or to appoint new officers.

Motion by Bardgett, second by Bonz to continue with Carstens serving as Chair of the DMATS Technical Advisory Board and Psihoyos serving as the Vice-Chair of the DMATS Technical Advisory Board. The motion passed unanimously.

Review/Approve DMATS representative to SUDAS Board of Directors

Ravada explained annually MPO's appoint a representative to the SUDAS Board and for the past four to five years the Dubuque MPO's representative has been Bob Schiesl. Ravada asked the Board if they would like to continue with Schiesl as the representative or appoint a new representative.

Motion by Bardgett, second by Bonz to recommend to the DMATS Policy Board approval of the DMATS representative to SUDAS Board of Directors remain Bob Schiesl. The motion passed unanimously.

Review/Approve Transportation Alternative Program (TAP) projects for DMATS FFY 2018-2022

Ravada referred to the handouts explaining the TAP projects for FFY 2018-2022;

- Heritage Trail Bridges, FFY 2019 for \$400,000
- Bee Branch Creek Trail – Phase I, FFY 2020 for \$420,000
- Peosta Safe Routes to School, FFY 2019 for \$20,000
- Cloie Creek Park Phase II-project dropped

Ravada informed the Board that the City of Dubuque changed their project name from Kerper Street Trail to Bee Branch Creek Trail – Phase 1. Ravada explained the City of Asbury removed their project due to the lack of funding. The City of Asbury was requesting \$200,000 for their project and after the first three projects were funded, there was only \$70,000 remaining for The City of Asbury's Cloie Creek Park Phase II project. Ravada explained with the City of Asbury's project being removed DMATS has a balance of \$73,600 of TAP funds.

Motion by Eudaley-Loebach, second by Bardgett to recommend to the DMATS Policy Board approval of the Transportation Alternative Program (TAP) projects for DMATS FFY 2018-2022. The motion passed unanimously.

Review/Approve resolutions for adopting Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan area Transportation Study (DMATS)

Ravada referred to the three resolutions for Iowa, Illinois and Wisconsin. Ravada stated DMATS staff is recommending to follow the State set targets, rather than the Board setting their own targets. Ravada explained this is all due to changes within the rules. Ravada explained that the Highway Safety Improvement Program Performance Measure targets will be reviewed annually. Therefore if the Board wants to change the targets next year, they will be able to do so. Ravada stated the three states within the MPO area all have their targets set and staff are requesting the DMATS Board to follow the targets they have already set.

DeLille questioned why there was no data for the State of Illinois.

Ravada explained that he requested information from them and did not receive a response.

DeLille stated he would check into why and get data to Ravada.

Ravada stated to the Board they can approve the resolutions as is with the knowledge that the IL DOT data will be added when received.

Motion by Bardgett, second by Psihoyos to recommend to the DMATS Policy Board approval of the adopting Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan area Transportation Study (DMATS). The motion passed unanimously.

Review/Approve amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout explaining the amendments to the TIP:

- On SW Arterial – middle interchange at English Mill Road Connector (4 Lane), outside services engineering
- On SW Arterial Bridges at English Mill, North Cascade, Military Road

Ravada explained these two projects were added into the TIP. Ravada explained there was \$1.8 million set aside for right of way and outside engineering services for the SW Arterial project, therefore the funding for these two project will be taken from the \$1.8 million, which brings the balance to \$786,000.

Ravada explained the following project was an adjustment to the TIP;

- In the City of Dubuque, on University Ave, from Pennsylvania Avenue to Loras Boulevard, pavement rehab/widen

Schiesl explained the two SW Arterial projects were added due to the projects not being finalized prior to the final TIP.

Ravada explained another addition to the TIP is the language about adopting the State safety targets as DMATS performance measures to safety.

Motion by Eudaley-Loebach, second by Bardgett to recommend to the DMATS Policy Board approval of the amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP). The motion passed unanimously.

Presentation on DMATS Bike and Pedestrian plan

Fox updated the DMATS Board on the Bike and Pedestrian plan. Fox stated the overall goal of this plan is to get people to the places they want to go. Fox explained he has been working on trying to measure the overall bike and pedestrian network. Fox explained he choose to use the level of traffic stress analysis, which measures the ability of the bicycle network to get people where they want to go comfortably. Fox stated there are four types of bicyclists; strong and fearless, enthused and confident, interested but concerned and no way no how groups. Fox explained there are also four levels of traffic stress; level one – low stress good for relaxing rides, which includes trails and low traffic streets. Level two – little stress, typically riding in a bicycle lane next to traffic. Level three – more stress than level 2 but less than riding in multilane traffic. Level four – multi lane roads with high traffic and higher speeds. Fox stated with the information regarding bicyclist from the analysis, the goals are to identify the most important projects to keep bicyclist safe, which from the analysis will be the roadways that create high stress. Also to measure progress over time and improve the roadways to bring down the level of stress for bicyclist.

Bonz stated for most bicyclist around the Dubuque area one of the concerns will also be the elevation of the bike routes. Bonz asked Fox if he looked into this and took it into consideration.

Fox questioned if the elevation of the bike routes needed to be considered within this analysis or looked at separately. Fox suggested to look at the elevation of the bike routes separately.

Discussion followed.

Fox stated the route elevation will definitely be looked at when planning future bike routes. Fox stated the final Bike and Pedestrian Plan is set to be completed June 2018.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Swap funds

Schiesl updated the Board on the swap funds and informed them that changes will take effect in October 2018.

Discussion followed on the guidelines of the upcoming swap fund changes.

State of Illinois Announcements

DeLille informed the Board that the Illinois State Rail Plan is on the website and available for viewing and comments.

Also the ILDOT is looking at a competitive Freight Plan and looking at opening up for applications for projects in February.

DeLille updated Board on ILDOT Enhancement Program.

Update on meeting with IL DOT

Ravada updated the Board on the ILDOT meeting in regards to safety improvements on US 20. Ravada stated the outcome was to conduct a safety audit by ILDOT on US 20 Corridor.

Ravada also stated staff talked with office of planning to expand the MPO boundary to include the Galena territories. Ravada stated the process to do this is not straight forward and staff are working on looking into expanding MPO boundaries.

Ravada stated DMATS staff will be submitting an application to ILDOT for freight improvements. Ravada stated one of the recommendations that came from DMATS Freight study was to improve the Illinois barge location for future expansion.

Adjournment

Motion by Bardgett, second by Bonz to adjourn the Thursday, February 8, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:31 a.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning