

Secretarial Notes

DMATS Policy and Technical Advisory Board Joint meeting

Date: Thursday, March 8, 2018
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Roy Buol (chair)
<i>Mayor, City of DBQ</i> | <input type="checkbox"/> Luis Del Toro
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> Kate Larson
<i>DBQ City Council</i> | <input type="checkbox"/> Brett Shaw
<i>DBQ City Council</i> |
| <input checked="" type="checkbox"/> Ric Jones
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> David Resnick
<i>DBQ City Council</i> | <input type="checkbox"/> Jake Rios
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> Jim Adams**
<i>Mayor, City of Asbury
(proxy Larry Nagle)</i> |
| <input type="checkbox"/> Mike Van Milligen
<i>(proxy for DBQ)
City Council</i> | <input type="checkbox"/> Maurice Jones
<i>(proxy-DBQ
City Council)</i> | <input checked="" type="checkbox"/> Dan Welp**
<i>Mayor, City of East DBQ
(proxy Geoff Barklow)</i> | <input type="checkbox"/> Jay Wickham
<i>Transit Rep. (RTA)</i> |
| <input checked="" type="checkbox"/> Larry Meescher**
<i>Small Cities Rep.
City of Peosta
(proxy Don Recker)</i> | <input type="checkbox"/> Troy Maggied**
<i>SWWRPC
(proxy Katrina Hecimovic)</i> | <input checked="" type="checkbox"/> Matt Esser**
<i>Jule Transit
(proxy
Candace Eudaley-Loebach)</i> | <input checked="" type="checkbox"/> Beth Bonz
<i>ECIA
(proxy Kelley Deutmeyer)
(proxy Lori McKinley)</i> |
| <input checked="" type="checkbox"/> Dan Timmerman
<i>Grant County Representative</i> | <input checked="" type="checkbox"/> Don Zillig
<i>Jo Daviess County</i> | <input checked="" type="checkbox"/> Daryl Klein (vice-chair)
<i>DBQ County Supervisor</i> | |
| <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT
(non-voting member)</i> | <input checked="" type="checkbox"/> Doug DeLille
<i>Illinois DOT
(proxy Tom Kelso)</i> | <input type="checkbox"/> Francis Schelfhout
<i>Wisconsin DOT
(proxy Stephen Flottmeyer)</i> | |

DMATS Technical Advisory Board Members Present:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Laura Carstens (chair)
<i>City of Dubuque
(proxy Dave Johnson)</i> | <input checked="" type="checkbox"/> Beth Bonz
<i>City of Asbury</i> | <input checked="" type="checkbox"/> Geoff Barklow
<i>City of East Dubuque</i> | <input type="checkbox"/> Anna O'Shea
<i>Dubuque County</i> |
| <input checked="" type="checkbox"/> Gus Psihoyos (vice-chair)
<i>Engineer,
City of DBQ
(proxy Bob Schiesl)</i> | <input checked="" type="checkbox"/> Anthony Bardgett
<i>Engineer,
DBQ County</i> | <input checked="" type="checkbox"/> Steve Keeffer
<i>Engineer,
Jo Daviess County, IL</i> | <input type="checkbox"/> Dave Lambert
<i>Engineer
Grant County, WI</i> |
| <input checked="" type="checkbox"/> Candace Eudaley-Loebach
<i>Jule Transit
(proxy Jodi Johnson)</i> | <input checked="" type="checkbox"/> Lori McKinley
<i>Regional Transit
Authority (RTA)</i> | <input type="checkbox"/> Troy Maggied
<i>SWWRPC
(proxy Katrina Hecimovic)</i> | <input checked="" type="checkbox"/> Kelley Deutmeyer
<i>ECIA
(Lori McKinley)</i> |
| <input checked="" type="checkbox"/> Kris Tobin
<i>Illinois DOT
(proxy Rob Bates)
(proxy Doug DeLille)</i> | <input type="checkbox"/> Stephen Flottmeyer
<i>Wisconsin DOT
(proxy Francis Schelfhout)</i> | <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT
(non-voting member)</i> | |

Others Present: Dave Solberg, Ride the Rail

Staff Present:

- Chandra Ravada** *Non Voting Member
 Dan Fox **Sarah Berning**
**Voting member by Proxy

A quorum was present for DMATS Policy and Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Vice-Chair, Daryl Klein. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, March 8, 2018 DMATS Joint Technical Advisory and Policy Board meeting

Motion by Bonz, second by Psihoyos to approve the agenda for the Thursday, March 8, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Timmerman, second by Nagle to approve the agenda for the Thursday, March 8, 2018, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, February 8, 2018 meeting

Motion by Barklow, second by Psihoyos to approve the minutes and receive and file the secretarial notes from the Thursday, February 8, 2018 DMATS Technical Advisory Board. The motion passed unanimously.

Motion by Nagle, second by Barklow to approve the minutes and receive and file the secretarial notes from the Thursday, February 8, 2018 DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve amendments to DMATS Long Range Transportation Plan (LRTP)

Motion by Bonz, second by Timmerman to open public hearing. The motion passed unanimously. The public hearing was opened at 12:07 p.m. and will remain open until May 10, 2018.

Deutmeyer informed the Board that the Freight Study was near the end of completion, so staff wanted to update the Board. The Freight Study covered Dubuque, Delaware, Jackson, and Clinton counties within Iowa and Jo Daviess, Stephenson, Whiteside and Carroll counties within Illinois. Deutmeyer stated many stakeholders were involved with this project and played a big roll driving this study forward and obtaining input from local businesses. The key tasks within the study were; physical system inventory, commodity flow profile, freight system needs assessment, freight system recommendations and benefits evaluation and stakeholder outreach. The Freight Study members created a vision, goals and objectives, freight systems needs and finally recommendations. The recommendations consist of spot highway, pavement and bridge improvements, new and improved intermodal and port facilities, transload/consolidation

facilities and lock and dam improvements. The Freight study was funded by the IL DOT, IA DOT, DMATS, RPA and local businesses within Illinois.

Ravada stated some of the project gaps involved congestion and safety issues. Due to these gaps the consultants performed three cost benefit analyses; US 20 Safety/Performance Corridor in Illinois, US 30 Multimodal Access Corridor in Iowa, and East Dubuque Marine Terminal within Iowa and Illinois. Ravada stated due to the recommendations from the freight study for US 20 the IL DOT will perform a safety audit on US 20 from Galena to Freeport. Also the IA DOT will be conducting a study on US 30 between DeWitt and Lisbon to see what improvements are needed on US 30. For the East Dubuque Marine Terminal the plan is to improve capacity within the Dubuque area terminal to accommodate a broad range of higher-value ro-ro, break-bulk and project cargo.

Ravada stated the next steps are; to choose champions for each improvement, update long range transportation plan, program projects in the TIP, create public and private partnerships and have an active freight advisory committee.

Ravada also updated the Board of the changes of the socioeconomic data within the Long Range Transportation Plan (LRTP). The DMATS area is made up of three states, three counties, and six cities, with a total population of 82,146 within a total of 207.27 square miles. The population, household, employment and employment to population data has been updated. Ravada stated staff gathered data from many businesses and colleges within the area to update the data within the LRTP.

Motion by Bardgett, second by Psihoyos to recommend approval to the DMATS Policy Board of the amendments to DMATS Long Range Transportation Plan (LRTP). The motion passed unanimously.

Motion by Timmerman, second by Nagle to approve the amendments to DMATS Long Range Transportation Plan (LRTP). The motion passed unanimously.

Review/Approve Illinois Competitive Freight Program resolution for IEI Barge Facility

Ravada referred to the handout stating the resolution states that DMATS will be filing an Illinois competitive freight program application with the ILDOT in partnership with IEI Barge Services. If funding is received, the funding will help assist with the planning and feasibility study for the IEI barge services port expansion. Ravada stated this study will cost \$150,000. Ravada explained \$35,000 will come from MPO's STBG funds, \$35,000 from Alliant Energy and \$80,000 requested from ILDOT. Ravada explained that \$35,000 from the MPO is coming from East Dubuque and Jo Daviess County STBG funds.

Bonz asked what happens if DMATS is not able to secure \$80,000 from ILDOT.

Ravada stated staff will look at other grant funding to support the project.

Motion by Keeffer, second by Recker to recommend approval to the DMATS Policy Board of the Illinois Competitive Freight Program resolution for IEI Barge Facility. The motion passed unanimously.

Motion by Jones, second by Nagle to approve the Illinois Competitive Freight Program resolution for IEI Barge Facility. The motion passed unanimously.

Review/Approve change order for Eight County Freight Study for DMATS region

Ravada referred to the enclosure stating the Eight County Freight Study is being finalized. Ravada stated the initial approved budget was for \$249,926.00 to develop the Eight County Freight Plan. Ravada explained recently there has been additional meetings which were not part of the initial contract, therefore the budget has increased. Ravada stated the consultant submitted a change order of \$28,860. Ravada explained that staff felt this amount was over the warranted amount for the additional meetings and negotiated on the additional cost. The change order was revised and the budget has now increased by \$10,000.

Ravada explained the consultant did not request or receive written approval to complete the work, although the work is done and staff feel that the consultant did a good job on the additional work. Ravada stated there are two options, we can refuse the additional cost and not pay the consultant or we can pay the \$10,000. Ravada explained the \$10,000 will be split between MPO and the RPA, \$5,000 each. Out of the five thousand dollars for the MPO, \$4,000 will come for the STBG funds and one thousand will come from ECIA for local match.

Klein stated this is not a good way to do business. Klein also asked what DMATS obligation is and what happens if we do not pay the overage.

Deutmeyer explained part of the responsibility is ECIA's, due to ECIA requesting more meetings without asking if there would be extra cost, although nor did the consultant state there would be extra cost. Deutmeyer stated it was staff's recommendation to pay the extra cost. Deutmeyer stated she feels the consultant did a good job on the project and were easily accessible to ECIA and deserve the extra cost.

Motion by Barklow, second by Psihoyos to recommend approval to the DMATS Policy Board of the change order for Eight County Freight Study for DMATS region. The motion passed unanimously.

Motion by Larson, second by Resnick to approve the change order for Eight County Freight Study for DMATS region. The motion passed, Klein voted nay.

Review/Approve additional Surface Transportation Block Grant Program (STBG) funds for Eight County Freight Study for DMATS region

Ravada explained the \$4,000 of STBG funds will be paid to cover additional cost for the Eight County Freight Study.

Motion by Bonz, second by Psihoyos to recommend approval to the DMATS Policy Board of the additional Surface Transportation Block Grant Program (STBG) funds for Eight County Freight Study for DMATS region. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the additional Surface Transportation Block Grant Program (STBG) funds for Eight County Freight Study for DMATS region. The motion passed, Klein voted nay.

Review/Approve Amendments to Fiscal Year 2018 DMATS Transportation Planning Work Program (TPWP)

Motion by Resnick, second by Jones to open public hearing. The motion passed unanimously. The public hearing was opened at 12:55 p.m.

Ravada referred to the TPWP handout stating the amendment is to add the \$4,000 for the Freight Study onto the TPWP.

Eudaley-Loebach questioned where the \$4,000 was coming from, what's being delayed or reduced.

Ravada stated it is coming from STBG funds, not planning funds. Ravada explained the \$4,000 is being added to STBG funds.

Motion by Bonz, second by Eudaley-Loebach to recommend approval to the DMATS Policy Board of the amendments to Fiscal Year 2018 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Jones, second by McKinley to approve the amendments to Fiscal Year 2018 DMATS Transportation Planning Work Program (TPWP). The motion passed, Klein voted nay.

Review/Approve amendments to Fiscal Year 2016-2020 DMATS Passenger Transportation Plan (PTP)

Fox referred to the PTP handout stating the amendment is to add the construction of the bus garage in Delaware County. Fox explained in order for the RTA to apply for grant funding this project needs to be added into the PTP.

Motion by Bonz, second by Eudaley-Loebach to recommend approval to the DMATS Policy Board of the amendments to Fiscal Year 2016-2020 DMATS Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Larson, second by Timmerman to approve the amendments to Fiscal Year 2016-2020 DMATS Passenger Transportation Plan (PTP). The motion passed unanimously.

Review/Approve amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout explaining the amendments to the TIP:

- Freight Study: In Clinton, Delaware, Dubuque and Jackson County, planning study
- US 20, Swiss Valley Road SW of Dubuque, grade and pave, bridge new, right of way
- IEI Barge Location, feasibility study for port improvements at IEI Barge Services

Motion by Larson, second by Timmerman to close public hearing. The motion passed unanimously. The public hearing was closed at 12:59 p.m.

Motion by Bonz, second by Eudaley-Loebach to recommend approval to the DMATS Policy Board of the amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Larson, second by Barklow to approve the amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP). The motion passed, Klein voted nay.

Federal Aid Swap Final Policy

Ravada referred to the handout explaining the document is the final policy for the Federal Aid swap funding. Ravada explained if programming a project within FY 2018 or 2019 you must complete the project within those years if you plan on swapping funds. Ravada stated swapping funds will begin October 1, 2018 and funding will be swapped from year to year. Ravada stated the IA DOT will appoint swap project numbers.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

The Jule

Eudaley-Loebach extended an invitation to all DMATS members to attend the ribbon cutting of the new bus storage facility on April 19th starting at 11:30am.

ILDOT

DeLille informed members that FY19 work programs need to be completed.

Misc.

Fox stated the printed copies of the DMATS Long Range Transportation Plan are available for members to take with them.

Adjournment

Motion by Bonz, second by Eudaley-Loebach to adjourn the Thursday, March 8, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 1:08 p.m.

Motion by Jones, second by Nagle to adjourn the Thursday, March 8, 2018 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 1:08 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning