

## Secretarial Notes

### DMATS Policy and Technical Advisory Board Joint meeting

**Date:** Thursday, August 17, 2017  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Policy Board Members Present:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Roy Buol</b><br><i>Mayor, City of DBQ</i>  | <input type="checkbox"/> <b>Luis Del Toro</b><br><i>DBQ City Council</i>                                 | <input checked="" type="checkbox"/> <b>Joyce Connors</b><br><i>DBQ City Council</i>                        | <input checked="" type="checkbox"/> <b>Kevin Lynch</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>   | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                      | <input type="checkbox"/> <b>Jake Rios</b><br><i>DBQ City Council</i>                                       | <input type="checkbox"/> <b>Jim Adams**</b><br><i>Mayor, City of Asbury<br/>(proxy Larry Nagle)</i>                          |
| <input type="checkbox"/> <b>Mike Van Milligen</b><br><i>(proxy for DBQ)<br/>City Council</i>                                      | <input type="checkbox"/> <b>Maurice Jones</b><br><i>(proxy-DBQ<br/>City Council)</i>                     | <input type="checkbox"/> <b>Dan Welp**</b><br><i>Mayor, City of East DBQ<br/>(proxy Geoff Barklow)</i>     | <input checked="" type="checkbox"/> <b>Jay Wickham</b><br><i>Transit Rep. (RTA)</i>  |
| <input checked="" type="checkbox"/> <b>Larry Meescher**</b><br><i>Small Cities Rep.<br/>City of Peosta<br/>(Proxy Don Recker)</i> | <input checked="" type="checkbox"/> <b>Troy Maggied**</b><br><i>SWWRPC<br/>(proxy Katrina Hecimovic)</i> | <input type="checkbox"/> <b>Matt Esser</b><br><i>Jule Transit<br/>(proxy<br/>Candace Eudaley-Loebach)</i>  | <input checked="" type="checkbox"/> <b>Beth Bonz**</b><br><i>ECIA<br/>(proxy Kelley Deutmeyer)<br/>(proxy Lori McKinley)</i> |
| <input type="checkbox"/> <b>Dan Timmerman</b><br><i>Grant County Representative</i>   | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                        | <input type="checkbox"/> <b>Daryl Klein</b><br><i>DBQ County Supervisor</i>                                |  |
| <input type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>  | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT<br/>(proxy Tom Kelso)</i>     | <input type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT<br/>(proxy Stephen Flottmeyer )</i> |  |

**DMATS Technical Advisory Board Members Present:**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> <b>Laura Carstens</b><br><i>City of Dubuque<br/>(proxy Dave Johnson)<br/>(proxy Ose Akinlotan)</i> | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>                             | <input checked="" type="checkbox"/> <b>Geoff Barklow</b><br><i>City of East Dubuque</i>                  | <input type="checkbox"/> <b>Anna O'Shea</b><br><i>Dubuque County</i>                             |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos</b><br><i>Engineer,<br/>City of DBQ<br/>(proxy Bob Schiesl)</i>                    | <input checked="" type="checkbox"/> <b>Anthony Bardgett</b><br><i>Engineer,<br/>DBQ County</i>            | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,<br/>Jo Daviess County, IL</i>              | <input checked="" type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer<br/>Grant County, WI</i>  |
| <input type="checkbox"/> <b>Candace Eudaley-Loebach</b><br><i>Jule Transit<br/>(proxy Jodi Johnson)</i>                                | <input checked="" type="checkbox"/> <b>Lori McKinley</b><br><i>Regional Transit<br/>Authority (RTA)</i>   | <input checked="" type="checkbox"/> <b>Troy Maggied**</b><br><i>SWWRPC<br/>(proxy Katrina Hecimovic)</i> | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer**</b><br><i>ECIA<br/>(Lori McKinley)</i> |
| <input checked="" type="checkbox"/> <b>Kris Tobin</b><br><i>Illinois DOT<br/>(proxy Dan Long)<br/>(proxy Doug DeLille)</i>             | <input type="checkbox"/> <b>Stephen Flottmeyer</b><br><i>Wisconsin DOT<br/>(proxy Francis Schelfhout)</i> | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>          |  |

**Others Present:**

**Staff Present:**

- Chandra Ravada**  
\*Non Voting Member

- Dan Fox**                       **Sarah Berning**  
\*\*Voting member by Proxy

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

## **Review/Approve the revised Agenda for the Thursday, August 17, 2017 DMATS Joint Technical Advisory and Policy Board meeting**

Motion by Bonz, second by McKinley to approve the agenda for the Thursday, August 17, 2017 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Connors, second by Resnick to approve the agenda for the Thursday, August 17, 2017, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, July 13, 2017 meeting**

Motion by Hecimovic, second by McKinley to approve the minutes and receive and file the secretarial notes from the Thursday, July 13, 2017 DMATS Technical Advisory Board. The motion passed unanimously.

Motion by Connors, second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday, July 13, 2017 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Surface Transportation Block Grant (STBG) funds to design four lane US 52/SW Arterial**

Ravada explained to the Board the DMATS staff received a request from the City of Dubuque for funding a design for a four lane SW Arterial. Ravada explained DMATS would fund 900,000.00 and the state would fund \$400,000.00 for this project. Ravada stated the funding for this project came from a previous project which came in under budget. DMATS was able to fund \$913,000.00 towards four lane SW Arterial project. Ravada asked for the Boards approval of funding the design for a four lane SW Arterial project within the City of Dubuque, for \$913,000.00.

Motion by Bonz, second by Bardgett to recommend approval to the DMATS Policy Board of the Surface Transportation Block Grant (STBG) funds to design four lane US 52/SW Arterial. The motion passed unanimously.

Motion by Connors, second by Resnick to approve the Surface Transportation Block Grant (STBG) funds to design four lane US 52/SW Arterial. The motion passed unanimously.

**Review/Approve amendment Final FY 2017-2020 DMATS Transportation Improvement Program (TIP)**

Motion by Connors, second by Recker to open the public hearing. The motion passed unanimously. The public hearing opened at 12:10 p.m.

Ravada referred to the TIP handout and explained the amendment to the final were as follows:

City of Dubuque

- SW Arterial, from US 20 at Seippel Road to US 61/151, right of way
- BP Pipeline relocation at the intersection of Knepper Lane and SW Arterial

Ravada stated these projects are the only projects amended from the final TIP.

Connors questioned if the BP Pipeline was an existing pipeline.

Ravada explained the BP Pipeline already exists, it is just being relocated.

Motion by Bardgett, second by Psihoyos to recommend approval to the DMATS Policy Board of the amendment Final FY 2017-2020 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Jones, second by Wickham to approve the amendment Final FY 2017-2020 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Connors, second by Wickham to close the public hearing. The motion passed unanimously. The public hearing closed at 12:13 p.m.

**Review/Approve Contract for Systems Engineering for STREETS project**

Ravada informed the Board, staff negotiated a contract with Iteris for Systems Engineering for the STREETS project, and the amount negotiated on was \$149,988.28. Ravada stated the negotiated price is within budget. Ravada requested Board approval to move forward and get contracts signed.

Motion by Psihoyos, second by Bardgett to recommend approval to the DMATS Policy Board of the Contract for Systems Engineering for the STREETS project. The motion passed unanimously.

Motion by Connors, second by Resnick to approve the Contract for Systems Engineering for the STREETS project. The motion passed unanimously.

## **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

## **Other Business**

Fox stated he was looking to have the first bike and pedestrian subcommittee meeting prior to the September DMATS Board meeting. Fox reminded the Board that the members on the subcommittee are; Eudaley-Loebach, Bardgett, Carstens, Schiesl, and Bonz. Fox stated he will be in contact with these members to schedule a meeting.

## **Adjournment**

Motion by Bonz, second by Bardgett to adjourn the Thursday, August 17, 2017 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:18 p.m.

Motion by Connors, second by Resnick to adjourn the Thursday, August 17, 2017 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:18 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning