

# Secretarial Notes

## DMATS Policy and Technical Advisory Board Joint meeting

**Date:** Thursday, March 19, 2015  
**Time:** 12:00 pm.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> <b>Roy Buol</b><br><i>Mayor, City of DBQ</i>                                   | <input type="checkbox"/> <b>Karla Braig</b><br><i>DBQ City Council</i>   | <input checked="" type="checkbox"/> <b>Joyce Connors</b><br><i>DBQ City Council</i>                        | <input checked="" type="checkbox"/> <b>Kevin Lynch</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                         | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Lynn Sutton</b><br><i>DBQ City Council</i>                                     | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury</i>  |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen</b><br><i>(proxy for DBQ)<br/>City Council</i> | <input checked="" type="checkbox"/> <b>Maurice Jones**</b><br><i>(proxy-DBQ<br/>City Council)</i>  | <input type="checkbox"/> <b>George Young**</b><br><i>Mayor, City of East DBQ<br/>(proxy Geoff Barklow)</i> | <input checked="" type="checkbox"/> <b>Faber Runde**</b><br><i>Jamestown Township<br/>(proxy Troy Maggied)<br/>(proxy Jim Winters)</i> |
| <input type="checkbox"/> <b>Larry Meescher</b><br><i>Small Cities Rep.</i>                              | <input type="checkbox"/> <b>Coletta Wegmann</b><br><i>SWWRPC</i>   | <input type="checkbox"/> <b>Vacant</b><br><i>Jule Transit<br/>(proxy Candace Eudaley)</i>                  | <input checked="" type="checkbox"/> <b>Tom Hancock</b><br><i>Regional Transit<br/>Authority (RTA)</i>                                  |
| <input checked="" type="checkbox"/> <b>Donald Splinter</b><br><i>Grant County Supervisor</i>            | <input checked="" type="checkbox"/> <b>Steve Rutz</b><br><i>Jo Daviess County Supervisor</i>   | <input checked="" type="checkbox"/> <b>Daryl Klein</b><br><i>DBQ County Supervisor</i>                     | <input checked="" type="checkbox"/> <b>Larry "Buck" Koos**</b><br><i>ECIA<br/>(proxy Kelley Deutmeyer)</i>                             |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>         | <input checked="" type="checkbox"/> <b>Tom Kelso**</b><br><i>Illinois DOT<br/>(proxy Kris Tobin)<br/>(proxy Doug DeLille)<br/>(proxy Dan Long)</i> | <input type="checkbox"/> <b>Jeff Gust**</b><br><i>Wisconsin DOT<br/>(proxy Francis Scheflout)</i>          |  |

### DMATS Technical Advisory Board Members Present:

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Laura Carstens</b><br><i>City of Dubuque<br/>(proxy Dave Johnson)</i>                                | <input type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>   | <input type="checkbox"/> <b>Geoff Barlow</b><br><i>City of East Dubuque</i>                        | <input type="checkbox"/> <b>Anna O'Shea</b><br><i>Dubuque County</i>                 |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>Engineer,<br/>City of DBQ<br/>(proxy Bob Schiesl)<br/>(proxy Dave Ness)</i> | <input checked="" type="checkbox"/> <b>Bret Wilkinson**</b><br><i>Engineer,<br/>DBQ County<br/>(proxy Daryl Klein)</i> | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,<br/>Jo Daviess County, IL</i>        | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer<br/>Grant County, WI</i> |
| <input type="checkbox"/> <b>Candace Eudaley</b><br><i>Jule Transit</i>  | <input checked="" type="checkbox"/> <b>Lori McKinley</b><br><i>Regional Transit<br/>Authority (RTA)</i>                | <input checked="" type="checkbox"/> <b>Troy Maggied**</b><br><i>SWWPRC<br/>(proxy Jim Winters)</i> | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer</b><br><i>ECIA</i>           |
| <input checked="" type="checkbox"/> <b>Kris Tobin</b><br><i>Illinois DOT<br/>(proxy Dan Long)</i>   | <input type="checkbox"/> <b>Jeff Gust**</b><br><i>Wisconsin DOT<br/>(proxy Francis Schelout)</i>                       | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>    |  |

**Others Present:** Don Recker, City of Sageville, Dave Soleberg, Ride the Rail, Mary Rose Corrigan, City of Dubuque  
**IBM Representatives:** Jing Fu, Franciso Barahona, Raya Horesch, Chai Wah Wu, Shubir Kapoor, Steve Millman,  
**ECIA Staff:** Holly Kueter, Marla Quinn and Jena Soyer

### Staff Present:

- |   |   |  |                        |
|---|---|--|------------------------|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non Voting Member | <input checked="" type="checkbox"/> <b>Gail Kuhle</b> | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | ***Attendance by phone |
|---|---|--|------------------------|

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens at 12:02 p.m.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Vice-Chair, Daryl Klein at 12:02 p.m. Introductions were made at this time.

## **Review and approve the Agenda for the Thursday, Thursday, March 19, 2015 DMATS Joint Technical Advisory and Policy Board meeting**

Motion by McKinley, second by Tobin to approve the agenda for the Thursday, March 19, 2015 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Rutz, second by R. Jones to approve the agenda for the Thursday, March 19, 2015, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, Thursday, February 12, 2015 DMATS Technical Advisory and the DMATS Policy Board meeting**

Motion by Ness, second by McKinley to approve the minutes and receive and file the secretarial notes from the Thursday, Thursday, February 12, 2015 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by R. Jones, second by Connors to approve the minutes and receive and file the secretarial notes from the Thursday, Thursday, February 12, 2015 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Draft FY2016 DMATS Transportation Planning Work Program (TPWP)**

Motion by Connors, second by Lynch to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:10 p.m.

Ravada presented a draft of the FY2016 DMATS Transportation Planning Work Program (TPWP) for review and comments. He stated that Board members would have one month to review the Plan and provide comments or revisions to him. He referred to the TPWP budget on page 10 and 11, noting that in FY 2016 staff will be concentrating heavily on updating the Long Range Transportation Plan (LRTP) that is due in FY2017 and the Freight Study.

Ravada indicated that the draft TPWP will be sent to the IA DOT, FHWA and the FTA for comments.

Motion by McKinley, second by Ness to recommend approval to the DMATS Policy Board of the FY 2016 draft DMATS Transportation Planning Work Program. The motion passed unanimously.

Motion by R. Jones, second by Hancock of the DMATS Policy Board to approve the draft FY 2016 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Approve amendments to Final FY 2015-2018 DMATS Transportation Program (TIP)**

Ravada reviewed the following two amendments to the FY 2015-2018 DMAT TIP:

- Item #24-City of Dubuque, Asbury Rd to University Avenue, Pavement Rehab and Right of Way (ROW) acquisitions. The City has requested for an additional \$440,000 to begin ROW acquisitions for a total federal fund of \$800,000. Ravada noted that DMATS has significant funds to cover the request.

Illinois TIP Changes

- Item #5-Safe Routes to School (SRTS) funding. The City of East Dubuque has received \$8,500 to do a SRTS funding to construct an 8ft x 220 ft. sidewalk north of East Dubuque Elementary School to Clinton Avenue.

Connors noted that in the written TIP document, Bret Wilkinson was listed as Dubuque County Engineer. Ravada noted the discrepancy and indicated that the TIP document would be changed.

Motion by Ness, second by McKinley to recommend approval to the DMATS Policy Board of the amendments to the DMATS Final FY 2015-2018 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Rutz second by Lynch to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:10 p.m.

Motion by R. Jones, second by Resnick to approve of the amendments to the DMATS Final FY 2014-2017 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve opening the Surface Transportation Program (STP) application for FFY 2016-2019 Transportation Improvement Program (TIP)**

Ravada stated that in FFY 2014, three projects, Halls Mill Road, Bus and Storage Facility and the IA DOT project, had received funds through the Surface Transportation Program. Ravada noted that there are significant funds to reopen the application for 2016-2019; therefore he was requesting the approval of the DMATS Boards open the STP application process.

Motion by Ness, second by McKinley to recommend approval of opening the Surface Transportation Program (STP) application for FFY 2016-2019 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Lynch, second by Rutz to approve opening the Surface Transportation Program (STP) application for FFY 2016-2019 Transportation Improvement Program (TIP). The motion passed unanimously.

### **Review/Approve Transportation Alternative Program (TAP) application**

Ravada presented the Transportation Alternative Program (TAP) application and guidelines for review and comments. He stated that staff mirrored the application that the DOT follows for their statewide program. He noted the guidelines and application focuses on quality of the project being applied for and not just the technicality.

Ravada pointed out that at this time there is not sufficient funding to open the application process until 2017.

Motion by Ness, second by McKinley to recommend approval of Transportation Alternative Program (TAP) application. The motion passed unanimously.

Motion by Connors, second by R. Jones to approve the Transportation Alternative Program (TAP) application. The motion passed unanimously.

### **Review/Approve Advance PM 2.5 Path Forward Final Plan for Dubuque Metro Area**

Ravada referred to Advance PM 2.5 Path Forward Final Plan for Dubuque Metro Area for review and comments. He stated that at the November DMATS meeting the Boards reviewed the draft Plan and made suggestion and recommendation. He noted that those recommendations as well as the recommendations by the EPA, IDNR, County, GDDC and the City have been taken into consideration and implemented into the final plan.

Ravada then requested that the Board approve to Plan so that it may be submitted to the EPA for final approval. Corrigan indicated that the Plan has already been approved by City Council.

Carstens requested that staff look at the aerial map on page 6. She suggested that the background color and the color of the dots be changed to make it easier to view.

Motion by Ness, second by McKinley to recommend approval of the Advance PM 2.5 Path Forward Final Plan for Dubuque Metro Area. The motion passed unanimously.

Motion by Splinter, second by Connors to approve the Advance PM 2.5 Path Forward Final Plan for Dubuque Metro Area. The motion passed unanimously.

### **Update on Dubuque Smarter Travel Project**

The Smarter Travel update began with Deutmeyer giving a brief history of the program. She stated that approximately three years ago ECIA staff and IBM researchers began collaborating on the Smarter Travel project. The Smarter Travel Project's ultimate goal is to improve the transit system, The Jule, within the City of Dubuque. She explained the travel data would be gathered through smart phone technology and Airsage and then analyzed by the IBM researchers to find the optimal transit routes to service the City.

Deutmeyer then introduced the IBM researchers, Jing Fu, Francisco Barahona, Raya Horesch, Chai Wah Wu, Steve Millman, and project lead Shubir Kapoor.

The update continued with members of DMATS and IBM staff giving the following presentations:

- Ravada explained the project scope and the different stages of the project.
- Fox presented the Household Demographics and distribution with the study area.
- Quinn explained survey distribution and data collection.
- IBM staff Kapoor, IBM staff, presented on the Iphone and Android apps and the data collection process.
- Ravada explained about Travel Diary process
- Wu, IBM staff, explained trip purpose by mode and time of day process.
- Ravada explained the screenline testing of Origin/Destination (O/D) matrix using DMATS model.
- Wu, IBM staff, explained optimization process using O/D from Travel Diary, Smart phone and Airsage data.
- Ravada presented the post processing method for Jule Transit system.

Ravada noted the staff is expecting the year one project to be completed by September, 2015

Discussion followed.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

There was no other business.

### **Adjournment**

Motion by Ness, second by McKinley to adjourn the Thursday, March 19, 2015 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 1:25p.m.

Motion by Lynch, second by Resnick to adjourn the Thursday, March 19, 2015 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 1:25 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning