

Secretarial Notes DMATS Technical Advisory Board meeting

Date: Thursday, January 10, 2019
Time: 10:30 a.m.
Place: ECIA, 7600 Commerce Park

DMATS Technical Advisory Board Members Present:

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> Laura Carstens (chair)
<i>City of Dubuque</i>
(proxy Guy Hemenway)
(proxy Wally Wernimont) | <input checked="" type="checkbox"/> Beth Bonz
<i>City of Asbury</i> | <input checked="" type="checkbox"/> Loras Herrig
<i>City of East Dubuque</i> | <input type="checkbox"/> vacant
<i>Dubuque County</i> |
| <input checked="" type="checkbox"/> Gus Psihoyos (vice-chair)**
<i>Engineer,</i>
<i>City of DBQ</i>
(proxy Bob Schiesl) | <input checked="" type="checkbox"/> Anthony Bardgett
<i>Engineer,</i>
<i>DBQ County</i>
(proxy Russell Weber) | <input type="checkbox"/> Steve Keeffer
<i>Engineer,</i>
<i>Jo Daviess County, IL</i> | <input type="checkbox"/> Dave Lambert
<i>Engineer</i>
<i>Grant County, WI</i> |
| <input checked="" type="checkbox"/> Renee Tyler
<i>Jule Transit</i>
(proxy Jason Duba) | <input checked="" type="checkbox"/> Lori McKinley
<i>Regional Transit</i>
<i>Authority (RTA)</i> | <input checked="" type="checkbox"/> Troy Maggied**
<i>SWWPRC</i>
(proxy Kristina Tranel) | <input checked="" type="checkbox"/> Kelley Deutmeyer**
<i>ECIA</i>
(Lori McKinley) |
| <input checked="" type="checkbox"/> Kris Tobin**
<i>Illinois DOT</i>
(proxy Rob Bates)
(proxy Doug DeLille) | <input type="checkbox"/> Stephen Flottmeyer
<i>Wisconsin DOT</i>
(proxy Francis Schelfhout) | <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT</i>
(non-voting member) | |

Others Present: Doug DeLille, IL DOT; Wally Wernimont, City of Dubuque

Staff Present:

- | | | | |
|---|--|--|------------------------|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox
Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning | *Attendance by phone |
|---|--|--|------------------------|

A quorum was present for DMATS Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, January 10, 2019 DMATS Technical Advisory Board meeting

Motion by McKinley, second by Bonz to approve the agenda for the Thursday, January 10, 2019, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday October 18, 2018 meeting

Motion by Bonz, second by Bardgett to approve the minutes and receive and file the secretarial notes from the Thursday October 18, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve of amendment to DMATS Fiscal Year 2016-2020 Passenger Transportation Plan (PTP)

Fox stated the amendment is to include two projects to the PTP. The first is to replace Jule buses. The Jule will replace nine buses with low floor, hybrid, biodiesel, light duty buses. The second project is to update equipment on the Jule buses. The Jule will purchase new onboard computers, swipe card readers, electronic fareboxes and a farebox collection vault.

Duba elaborated stating that the Jule applied to the Federal Transit Administration 5339 Bus and Bus Facilities Program. Duba stated the grant total is around 1.9 million dollars to replace buses and update equipment.

Motion by Herrig, second by Tranel to recommend approval to the DMATS Policy Board for the amendment to DMATS Fiscal Year 2016-2020 Passenger Transportation Plan (PTP). The motion passed unanimously.

Review/Approve of amendment to DMATS Federal Fiscal Year 2019-2022 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout stating one of the amendments to the TIP is a language recommendation from the IADOT for performance base planning. Another amendment is the addition of IA, IL and WI DOT's tables for performance targets to be added into the tip, suggested by the WISDOT. The tables consist of the performance targets for; safety, pavement

and bridge conditions, system and freight, and transit performance targets. Ravada stated two projects were also added to the TIP;

- Dubuque Jule Transit – onboard computers, total cost \$42,574.00
- Dubuque Jule Transit – card readers, total cost \$3,598.00

Duba added the total number of onboard computers and card readers is 29; 14 for the minibuses and 15 for the fixed route buses.

Discussion followed.

Motion by Bonz, second by Schiesl to recommend approval to the DMATS Policy Board for the amendment to DMATS Federal Fiscal Year 2019-2022 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve of resolutions for adopting Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS)

Ravada referred to the handouts stating there is a resolution for each state to adopt each states highway safety improvement program performance measure targets. Ravada stated the MPO chooses to adopt each states instead of creating their own due to the fact the national highway system is small and most of it is on the DOT right of way. Ravada stated within all three states there are five performance measures; number of fatalities, fatality rate, number of serious injuries, serious injury rate and non-motorized fatalities and serious injuries. Ravada asked for input from the Board about how they feel about adopting all three states targets.

Discussion followed.

Motion by Bonz, second by Bardgett to recommend approval to the DMATS Policy Board of the resolutions for adopting Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

Approve opening of the Surface Transportation Block Grant (STBG) application for FFY 2020-2023 Transportation Improvement Program (TIP)

Ravada requested the Board to open the STBG application process in Iowa, stating there is \$2.7 million in funds. Ravada stated STBG funds can be used on trails, rails, and bridges. Ravada stated these are swap funds, which follow state regulations.

Discussion followed.

Motion by Herrig, second by Bonz to recommend approval to the DMATS Policy Board of the opening of the Surface Transportation Block Grant (STBG) application for FFY 2020-2023 Transportation Improvement Program (TIP). The motion passed unanimously.

Approve opening of Transportation Alternative Program (TAP) application for FFY 2023

Ravada stated there is \$261 thousands in TAP funds. Ravada requested the Board to open application process to utilize funds for projects.

Motion by Bonz, second by Bardgett to recommend approval to the DMATS Policy Board of the opening of Transportation Alternative Program (TAP) application for FFY 2023. Motion passed unanimously.

Discuss planning tasks for FY 2020 Transportation Planning Work Program (TPWP)

Ravada gave a presentation on planning tasks for the Transportation Planning Work Program. Ravada stated the work elements within the TPWP are;

- Overhead and administration – provides costs for overhead and admin, such as; office supplies, insurance, telephone expense, postage, equipment, agency fiscal management, utilities, rent and data processing services.
- General program coordination – provides costs for coordination, such as; coordination with IADOT, review of new legislation, attend and participate in meetings of national, state and local organizations, attend national, regional and state meetings.
- Regional transportation planning – develop and maintain long range plans; long range plan, bike and pedestrian plan, safety and evacuation plan, ITS plan and freight plan.
- Transportation research and database management – collect and maintain; census data, GIS data, employment data, safety data, trail count data, and freight data. Process data requests from membership organizations, disseminate data and/or analysis to RPA 8 member jurisdictions and other interested agencies and general public.
- Short range transportation planning – develop and maintain plans, assist with grant applications, participate on major projects in the region, and provide technical assistance in the land use and environmental service area.
- Special projects – projects that are beyond scope of services of DMATS work program.

Ravada asked if there were any other projects to be added.

Carstens stated the Dubuque Airport plans on updating their Airport Master Plan and suggested reaching out to them about assisting with their master plan.

Duba asked if DMATS staff were working with the City of Asbury on a transit feasibility study.

Ravada stated staff will be meeting with the City of Asbury to discuss the feasibility study.

Ravada stated the Board has two months to make any additions or changes.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Julien Dubuque Update

Shea stated there is a lighting project starting this spring, in 2019. IADOT plans on having only one lane of traffic during this time, Illinois bound will be closed and traffic will be rerouted between 6am to 3pm for 4-6 weeks.

Discussion followed.

Herrig asked if there is still a plan on making the Julien Dubuque Bridge a 4 lane bridge.

Shea stated as far as he is aware IADOT has bought all land required to build the bridge and ILDOT has bought almost all the land needed. With that said the plan do build a bridge adjacent to the existing bridge did not move forward. Shea stated his understanding is the ILDOT prefers to do one major river crossing at a time, due to the expense of the bridge. Currently the ILDOT is focusing on the I74 Bridge in the quad cities. Shea stated the next bridge project that the IADOT would like to see ILDOT fund would be the I80 Bridge due to maintenance issues. After I74 and I80 Bridge the Julian Dubuque Bridge would be next.

Discussion followed.

Adjournment

Motion by Bonz, second by McKinley to adjourn the Thursday, January 10, 2019 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:30 a.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning