

# Secretarial Notes

## DMATS Policy Board meeting

**Date:** Thursday April 8, 2021  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> <b>Roy Buol (chair)</b><br><i>Mayor, City of DBQ</i>                                | <input type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>                                  | <input type="checkbox"/> <b>Susan Faber</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>   | <input type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>   | <input type="checkbox"/> <b>Brad Cavanagh</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>John Klostermann</b><br><i>(proxy for DBQ City Council)</i>                |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen</b><br><i>(proxy for DBQ City Council)</i>                     | <input type="checkbox"/> <b>Gus Psihoyos</b><br><i>(proxy for DBQ City Council)</i>                              | <input type="checkbox"/> <b>Teri Goodman</b><br><i>(proxy for DBQ City Council)</i>                                 | <input type="checkbox"/> <b>Marie Ware</b><br><i>(proxy for DBQ City Council)</i>                                 |
| <input checked="" type="checkbox"/> <b>Wally Wernimont</b><br><i>(proxy for DBQ City Council)</i>                       | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury (proxy John Richey)</i>                    | <input checked="" type="checkbox"/> <b>Kirk VanOstrand**</b><br><i>Mayor, City of East DBQ (proxy Loras Herrig)</i> | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>  |
| <input checked="" type="checkbox"/> <b>Jay Wickham</b><br><i>Transit Rep. (RTA) (proxy Tricia Wagner)</i>               | <input checked="" type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT (proxy Rob Bates)</i>                    | <input checked="" type="checkbox"/> <b>Ann McDonough**</b><br><i>DBQ County Supervisor (proxy Harley Pothoff)</i> |
| <input checked="" type="checkbox"/> <b>Jim Merten</b><br><i>Small Cities Rep. City of Peosta (Proxy Wayne Kenniker)</i> | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                                | <input type="checkbox"/> <b>Matt Esser**</b><br><i>Jule Transit Rep. (proxy Vacant)</i>                             | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>ECIA (proxy Kelley Deutmeyer)</i>                      |
| <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>  | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT (non-voting member)</i>                      |   |   |

**Others Present:** Betsy Tracy, DOT; Ryan Sempf, Dubuque Chamber; Bob Schiesl, City of Dubuque; Ed Raber, Dubuque County; Brandon Behlke

### Staff Present:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b><br>***Attendance by phone |
|---|--|--|

**A quorum was present for DMATS Policy Board**

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, April 8, 2021 DMATS Policy Board meeting**

Motion by McDonough, second by Herrig to approve the agenda for the Thursday, April 8, 2021, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday March 11, 2021 meeting**

Motion by Herrig, second by Zillig to approve the minutes and receive and file the secretarial notes from the Thursday March 11, 2020 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve amendment to DMATS Federal Fiscal Year 2021-2024 Transportation Improvement Program (TIP)**

Motion by Herrig, second by Zillig to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:04 p.m.

Ravada referred to the TIP handout stating the City of Dubuque project on IA 32 N over Union Hollow over US 20, funds for project have been moved from FY22 to FY21.

Motion by McDonough, second by Wickham to approve the amendment to DMATS Federal Fiscal Year 2021-2024 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Herrig, second by Zillig to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:06 p.m.

## **Review/Approve DMATS Travel Demand Forecast Model**

Ravada began first by stating the model process has changed now using parcel data. Ravada went on explaining the trip distribution, trip distribution and trip assignment. Ravada explained using parcel data staff will get more accurate data for the LRTP. Ravada informed the Board once model is approved staff will start using for LRTP.

Motion by Herrig, second by Zillig to approve the DMATS Travel Demand Forecast Model. The motion passed unanimously.

### **Update on STREETS project**

Ravada stated staff and the City of Dubuque have completed the selection process and staff have made their selection for consultant on the STREETS project. Ravada informed the board that this selection will go before the City of Dubuque board for approval next week. Once approved contract negotiations will begin. Goal is to have a contract in place by mid-May. Ravada stated phase one is fulling funded and on track.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

#### **IA DOT Commission Meeting**

IA DOT Commission meeting April 13<sup>th</sup> at Hotel Julien in Dubuque Iowa.

### **Adjournment**

Motion by Herrig, second by Zillig to adjourn the Thursday, April 8, 2021 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:18 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning