

**Secretarial Notes**  
**DMATS Technical Advisory Board meeting**

**Date:** Thursday, May 13, 2021  
**Time:** 10:30 a.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Technical Advisory Board Members Present:**

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> <b>Wally Wernimont</b><br><i>City of Dubuque</i><br>(proxy Jason Duba)                       | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>  | <input type="checkbox"/> <b>Loras Herrig</b><br><i>City of East Dubuque</i>                       | <input type="checkbox"/> <b>Tammy Henry</b><br><i>Dubuque County</i>                                  |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos</b> (chair)<br><i>Engineer,</i><br><i>City of DBQ</i><br>(proxy Bob Schiesl) | <input checked="" type="checkbox"/> <b>Anthony Bardgett(v-chair)</b><br><i>Engineer,</i><br><i>DBQ County</i><br>(proxy Russell Weber) | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,</i><br><i>Jo Daviess County, IL</i> | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer</i><br><i>Grant County, WI</i>            |
| <input type="checkbox"/> <b>Vacant</b><br><i>Jule Transit</i><br>(proxy Jake Ironside)   | <input checked="" type="checkbox"/> <b>Tricia Wagner</b><br><i>Regional Transit</i><br><i>Authority (RTA)</i>                          | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i>                                     | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer**</b><br><i>ECIA</i><br>(proxy Tricia Wagner) |
| <input checked="" type="checkbox"/> <b>Kris Tobin**</b><br><i>Illinois DOT</i><br>(proxy Rob Bates)<br>(proxy Doug DeLille)      | <input checked="" type="checkbox"/> <b>Stephen Flottmeyer**</b><br><i>Wisconsin DOT</i><br>(proxy Francis Schelfhout)                  | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT</i><br>(non-voting member)    |   |

**Others Present:** Ryan Sempf

**Staff Present:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b><br>***Attendance by phone |
|---|--|--|

**A quorum was present for DMATS Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihyos.

## **Review/Approve the Agenda for the Thursday, May 13, 2021 DMATS Technical Advisory Board meeting**

Motion by Bardgett, second by Bates to approve the agenda for the Thursday, May 13, 2021, DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday April 8, 2021 meeting**

Motion by Bardgett, second by Bates to approve the minutes and receive and file the secretarial notes from the Thursday April 8, 2021 DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Recommend projects for DMATS Surface Transportation Program (STP) funds for Federal Fiscal Year 2022-2026**

Ravada informed the Board staff received one application for STP funds from Dubuque County and the City of Dubuque, requesting funds for two trail mounted portable signs. Ravada stated this project request meets all guidelines and is in the budget.

Motion by Wagner, second by Bonz to recommend to the DMATS Policy Board the projects for DMATS Surface Transportation Program (STP) funds for Federal Fiscal Year 2022-2026. The motion passed unanimously.

Motion by Wagner, second by Bonz to resend motion to recommend to the DMATS Policy Board the projects for DMATS Surface Transportation Program (STP) funds for Federal Fiscal Year 2022-2026. The motion passed unanimously.

Motion by Bonz, second by Wagner to table projects for DMATS Surface Transportation Program (STP) funds for Federal Fiscal Year 2022-2026. The motion passed unanimously.

**Review/Recommend projects for DMATS Transportation Alternative Program (TAP) funds for Federal Fiscal Year 2022-2026**

Ravada informed the Board staff received one application for TAP funds from Dubuque County Conservation, requesting fund to resurface part of Heritage Trail for 1.4 miles starting at Iowa 3. Ravada stated total project cost is 1.4 million and Dubuque County Conservation is requesting half a million dollars in TAP funds.

Shea inquired to why the Board did not receive a handout with the details of this project. Shea suggested tabling agenda items 4 and 5 until next meeting when a project description handout can be provided.

Motion by Bardgett, second by Bates to table project for DMATS Transportation Alternative Program (TAP) funds for Federal Fiscal Year 2022-2026. The motion passed unanimously.

**Review/Recommend amendment to DMATS Federal Fiscal Year 2021-2024 Transportation Improvement Program (TIP)**

Ravada referred to the TIP handout stating the City of Dubuque project on Admiral Sheehy Dr from 16<sup>th</sup> Street to Chaplain Schmitt Veterans Memorial to grade and pave. Ravada stated this project is an ERMARK project and has no fiscal restraint on the TIP.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board of the amendment to DMATS Federal Fiscal year 2021-2024 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Recommend draft DMATS Federal Fiscal year 2022-2025 Transportation Improvement Program (TIP)**

Ravada referred to the TIP highlighting some of the project on page 34-35. Ravada requested the Board to look over the project list and make sure all projects are programmed in the TIP. Ravada stated staff are still waiting on the DOT's projects.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board the draft DMATS Federal Fiscal year 2022-2025 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Recommend amendment to DMATS Fiscal Year 2021 Transportation Planning Work Program (TPWP)**

Ravada referred to the TPWP handout stating the amendment is to move twenty thousand from short range plan to long range plan line item, due to shortage of funds within the long-range plan.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board the amendment to DMATS Fiscal Year 2021 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Recommend Final Fiscal Year 2022 DMATS Transportation Planning Work Program (TPWP)**

Ravada referred to the TPWP stating staff received some minor changes to the TPWP from the DOTs. No other changes were made. Ravada requested the board to approve the final TPWP for submittal to the DOTs and Federal Highway.

Motion by Bardgett, second by Wagner to recommend approval to the DMATS Policy Board the amendment to DMATS Final Fiscal Year 2022 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Recommend DMATS LRTP 2050 Draft Transportation Network Profile Chapter 4**

Fox presented the DMATS LRTP 2050 Chapter 4-Transportation Network Forecast. Fox noted that the Board members have one month to review Chapter 4 and provide comments and changes to staff. Fox explained the modeling process stating it is done in four phases; phase one is travel demand model development; phase two is travel demand model calibration and validation, phase three is development of future year forecast and phase four is existing plus committed roadway network. Fox went over chapter four travel demand forecast model will cover: transportation analysis zones, existing land use, future land use, 2050 traffic volume, 2050 level of service, future transit systems and future bicycle and pedestrian facilities.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board for the DMATS LRTP 2050 Draft Transportation Network Profile Chapter 4. The motion passed unanimously.

**Review DMATS LRTP 2050 project list**

Ravada referred to the handout asking members to review the list and info staff of any changes or additions that need to be made to the list. Ravada stated the board has 30 days to review and make any changes to the project list.

Discussion followed.

## **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

## **Other Business**

### **In-Person future meetings**

Ravada stated during the pandemic time DMATS have followed the City of Dubuque and Dubuque Counties in person meeting requirements. Ravada asked the board if they are still ok with following what the City of Dubuque and Dubuque County decides with having in person meetings now that mask mandates are being lifted.

Discussion followed.

## **Adjournment**

Motion by Bardgett, second by Bates to adjourn the Thursday, May 13, 2021 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:13 a.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning