

# Secretarial Notes

## DMATS Policy Board meeting

**Date:** Thursday February 13, 2020  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> <b>Roy Buol (chair)</b><br><i>Mayor, City of DBQ</i>                       | <input checked="" type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                  | <input checked="" type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>                      | <input type="checkbox"/> <b>Brett Shaw</b><br><i>DBQ City Council</i>   |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                                | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                   | <input type="checkbox"/> <b>Brad Cavanagh</b><br><i>DBQ City Council</i>                                | <input checked="" type="checkbox"/> <b>John Klostermann</b><br><i>(proxy for DBQ City Council)</i>                |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen</b><br><i>(proxy for DBQ City Council)</i>            | <input checked="" type="checkbox"/> <b>Gus Psihoyos</b><br><i>(proxy for DBQ City Council)</i>        | <input type="checkbox"/> <b>Teri Goodman</b><br><i>(proxy for DBQ City Council)</i>                     | <input type="checkbox"/> <b>Marie Ware</b><br><i>(proxy for DBQ City Council)</i>                                 |
| <input checked="" type="checkbox"/> <b>Laura Carstens</b><br><i>(proxy for DBQ City Council)</i>               | <input type="checkbox"/> <b>Jim Adams**</b><br><i>Mayor, City of Asbury (proxy vacant)</i>            | <input type="checkbox"/> <b>Kirk VanOstrand</b><br><i>Mayor, City of East DBQ (proxy Loras Herrig)</i>  | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council (proxy Kristina Tranel)</i>                |
| <input checked="" type="checkbox"/> <b>Jay Wickham**</b><br><i>Transit Rep. (RTA) (proxy Tricia Wagner)</i>    | <input type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT (proxy Rob Bates)</i>        | <input checked="" type="checkbox"/> <b>Ann McDonough</b><br><i>DBQ County Supervisor (proxy Anthony Bardgett)</i> |
| <input type="checkbox"/> <b>Larry Meescher**</b><br><i>Small Cities Rep. City of Peosta (Proxy Don Recker)</i> | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                     | <input checked="" type="checkbox"/> <b>Matt Esser**</b><br><i>Jule Transit Rep. (proxy Renee Tyler)</i> | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>ECIA (proxy Kelley Deutmeyer)</i>                      |
| <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>                                   | <input type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT (non-voting member)</i>                      |   |   |

**Others Present:** Dave Solberg, Ride the Rail; Jacob Ironside, City of Dubuque; Dan McDonald, Greater Dubuque Development

### Staff Present:

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b><br>***Attendance by phone |  |
|---|--|--|--|

**A quorum was present for DMATS Policy Board**

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

## **Review/Approve the amended Agenda for the Thursday, February 13, 2020 DMATS Policy Board meeting**

Motion by Jones, second by Resnick to approve the amended agenda for the Thursday, February 13, 2020, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday January 9, 2020 meeting**

Motion by Jones, second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday January 9, 2020 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve DMATS representative to SUDAS Board of Directors**

Ravada explained annually MPO's appoint a representative to the SUDAS Board and for the past four to five years the Dubuque MPO's representative has been Bob Schiesl. Ravada asked the Board if they would like to continue with Schiesl as the representative or appoint a new representative.

Motion by Resnick, second by McDonough to approve the DMATS representative to SUDAS Board of Directors remain Bob Schiesl. The motion passed unanimously.

## **Review/Approve amendments to DMATS FFY 2020-2023 Transportation Improvement Program (TIP)**

Motion by Jones, second by McDonough to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:07 p.m.

Ravada referred to the handouts explaining the amendments to the DMATS FFY 2020-2023 TIP;

- Smart Traffic Routing with Efficient and Effective Traffic System Project – total cost \$3,286,250.00

Ravada stated there are multiple funding sources for the STREETS project.

Motion by McDonough, second by Jones to approve the amendments to DMATS FFY 2020-2023 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve amendments to DMATS Fiscal Year 2020 Transportation Planning Work Program (TPWP)**

Ravada informed the Board the amendment for the TPWP is moving IADOT funds of \$20,000.00, from the short range transportation plan to the long range transportation plan. The is due to the LRTP exhausting funds, which are needed currently due to the work staff will be starting on the LRTP.

Motion by Resnick, second by McDonough to approve the amendments to DMATS Fiscal Year 2020 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by McDonough, second by Resnick to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:10 p.m.

**Review/Approve \$30,000 in STBG funds for staffing Dubuque County BUILD grant**

Ravada stated Dubuque County has requested the assistance of the MPO staff to assist with the BUILD grant. MPO staff are requesting \$30,000.00 in STBG funds for work staff will complete on the Dubuque County BUILD grant. Ravada stated Dubuque County will be providing the 20% match for these funds.

Bardgett stated due to all MPO staff knowledge in writing BUILD grants, Dubuque County has asked for assistance in completing the BUILD grant.

Motion by Jones, second by Resnick to approve \$30,000 in STBG funds for staffing Dubuque County BUILD grant. The motion passed unanimously.

**Review/Approve Request for Proposal (RFP) Smart Traffic Routing with Efficient and Effective Traffic System (STREETS)**

Ravada referred to the RFP handout for the STREETS project. Ravada stated Dave Ness from the City of Dubuque is the lead for this project. Ravada stated once the DMATS Board approves the RFP, the RFP will then go the Dubuque City council and federal highway to make be approved and make sure all requirements are being met.

Castens went through all the recommendations the DMATS Tech Board suggested.

Discussion followed.

Motion by Jones, second by Resnick to approve the Request for Proposal (RFP) Smart Traffic Routing with Efficient and Effective Traffic System (STREETS). The motion passed unanimously.

## **Review/Approve Public Input Survey for 2050 DMATS Long Range Transportation Planning (LRTP)**

Fox referred to the LRTP survey handout. Fox requested the Board to review and give feedback and recommendation to improve the survey. Fox went over the changes recommended by the DMATS Tech Board. Fox stated staff are looking to receive at least 100 responses. Also there will be public input meetings for the survey.

Discussion followed.

Motion by Resnick, second by McDonough to approve the Public Input Survey for 2050 DMATS Long Range Transportation Planning (LRTP). The motion passed unanimously.

## **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

## **Other Business**

### **LRTP session**

Board was reminded of the Long Range Transportation Planning session being held at Swiss Valley Nature Center on Thursday April 9<sup>th</sup> at 11:30 a.m.

### **Email**

Van Millgen stated prior to the DMATS meeting Isenhart sent out an email asking the Board to discuss the recent bill introduced in regards to Port Authorities. Van Milligen suggested staff review later and provide comments.

### **Passenger Rail**

Ravada stated a scope of services was completed for the Passenger Rail project. Received input for IL DOT, stating the project will cost roughly \$300,000.00. MPO staff will be applying for FPR funds through IL DOT. Grants are due March 13<sup>th</sup>.

## **Adjournment**

Motion by Resnick, second by Jones to adjourn the Thursday, February 13, 2020 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:30 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning