

Secretarial Notes
DMATS Technical Advisory Board meeting

Date: Thursday, April 9, 2020
Time: 10:30 a.m.
Place: ECIA, 7600 Commerce Park

DMATS Technical Advisory Board Members Present:

- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> Laura Carstens (chair)***
<i>City of Dubuque</i>
(proxy Guy Hemenway)
(proxy Wally Wernimont) | <input type="checkbox"/> Beth Bonz
<i>City of Asbury</i> | <input type="checkbox"/> Loras Herrig
<i>City of East Dubuque</i> | <input type="checkbox"/> Tammy Henry
<i>Dubuque County</i> |
| <input type="checkbox"/> Gus Psihoyos (vice-chair)
<i>Engineer,</i>
<i>City of DBQ</i>
(proxy Bob Schiesl) | <input checked="" type="checkbox"/> Anthony Bardgett ***
<i>Engineer,</i>
<i>DBQ County</i>
(proxy Russell Weber) | <input type="checkbox"/> Steve Keeffer
<i>Engineer,</i>
<i>Jo Daviess County, IL</i> | <input checked="" type="checkbox"/> Dave Lambert ***
<i>Engineer</i>
<i>Grant County, WI</i> |
| <input checked="" type="checkbox"/> Renee Tyler ***
<i>Jule Transit</i>
(proxy Jake Ironside) | <input checked="" type="checkbox"/> Tricia Wagner ***
<i>Regional Transit</i>
<i>Authority (RTA)</i> | <input type="checkbox"/> Troy Maggied
<i>SWWPRC</i>
(proxy Kristina Tranel) | <input checked="" type="checkbox"/> Kelley Deutmeyer ***
<i>ECIA</i>
(proxy Tricia Wagner) |
| <input checked="" type="checkbox"/> Kris Tobin ***
<i>Illinois DOT</i>
(proxy Rob Bates)
(proxy Doug DeLille) | <input checked="" type="checkbox"/> Stephen Flottmeyer ***
<i>Wisconsin DOT</i>
(proxy Francis Schelfhout) | <input checked="" type="checkbox"/> Sam Shea ***
<i>Iowa DOT</i>
(non-voting member) | |

Others Present:

Staff Present:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning
***Attendance by phone |
|---|---|--|

A quorum was present for DMATS Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens. Introductions were made at this time.

Review/Approve the amended Agenda for the Thursday, April 9, 2020 DMATS Technical Advisory Board meeting

Motion by Bardgett, second by Bates to approve the amended agenda for the Thursday, April 9, 2020, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday February 13, 2020 meeting

Motion by Bardgett, second by Bates to approve the minutes and receive and file the secretarial notes from the Thursday February 13, 2019 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2021 DMATS Transportation Planning Work Program (TPWP)

Ravada stated to the Board that they have one month to review and suggest changes to the TPWP. Ravada stated most of the line items will be for the Long Range Transportation Plan (LRTP). Ravada stated there was two special project added, the STREETS, which will have an RFP going out in May and consultant on board by August. Also the BUILD grant for the John Deere project. Ravada requested approval to submit the TPWP to the DOTs and Federal Highway.

Discussion followed.

Motion by Bardgett, second by Lambert to recommend to the DMATS Policy Board approval of the Draft Fiscal Year 2021 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2021 DMATS Public Involvement Policy Plan (PIP)

Ravada stated no changes from previous document. Ravada informed the Board that they have one month to review and suggest changes to the PIP. Ravada requested approval to submit the PIP to DOTs and Federal Highway.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board of the Draft Fiscal Year 2021 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2021 DMATS Limited English Proficiency (LEP)

Ravada stated every two years the Limited English Proficiency Plan needs to be reviewed and updated. The FY21 draft of the Limited English Proficiency Plan has stayed the same from previous plan. Ravada informed the Board that they have 30 days to review and give any recommendations to staff.

Motion by Bardgett, second by Bates to recommend approval to the DMATS Policy Board of the Draft Fiscal Year 2021 DMATS Limited English Proficiency (LEP). The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2021 DMATS Title VI Non-Discrimination Program Plan

Ravada referred to the Title VI Non-Discrimination Program Plan handout, stating there has been no changes from the previous plan. Ravada stated the Board has 30 days to review and give any recommendations to staff.

Motion by Lambert, second by Bardgett to recommend approval to the DMATS Policy Board of the Draft Fiscal Year 2021 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Information from IADOT on Impact of COVID-19 on Road Use Tax funds

Ravada referred to the letter from the IADOT. Currently there is a 40% reduction on the Road Use Tax Funds due to the COVID-19. IADOT warns members to be prepared to see that percentage increase. Ravada stated there is a potential for cities and counties to receive stimulus funds to help backfill the shortfalls in state road funding. Although any stimulus funds received are federal aid funds, therefore will not be able to be swapped for projects.

Shea reiterated that the potential stimulus funds are not guaranteed. DOT wrote to congress requesting stimulus funding to help with the road use tax shortfall and nothing has been passed or no guidelines have been given.

Discussion Potential Project for Stimulus Funds for Infrastructure

Ravada asked members to send him a list of potential projects they have that stimulus funds could be used on if funds are received. Ravada stated why he is requesting this from the board members is due to the timeline giving and turn around expected when receiving stimulus funds.

Discussion followed.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Ravada thanked Laura Carstens for all of her service she has giving to the DMATS Board for the last 30 years. Laura is retiring at the end of April and will no longer be of the DMATS Technical Advisory Board.

Adjournment

Motion by Bardgett, second by Bates to adjourn the Thursday, April 9, 2020 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 10:56 a.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning