

# Secretarial Notes DMATS Policy Board meeting

**Date:** Thursday June 11, 2020  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Policy Board Members Present:**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> <b>Roy Buol (chair)***</b><br><i>Mayor, City of DBQ</i>                  | <input type="checkbox"/> <b>Laura Roussell***</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Brett Shaw</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones***</b><br><i>DBQ City Council</i>                           | <input type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Brad Cavanagh</b><br><i>DBQ City Council</i>   | <input checked="" type="checkbox"/> <b>John Klostermann***</b><br><i>(proxy for DBQ City Council)</i>                |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen***</b><br><i>(proxy for DBQ City Council)</i>       | <input checked="" type="checkbox"/> <b>Gus Psihoyos***</b><br><i>(proxy for DBQ City Council)</i>                   | <input type="checkbox"/> <b>Teri Goodmann</b><br><i>(proxy for DBQ City Council)</i>                                 | <input type="checkbox"/> <b>Marie Ware</b><br><i>(proxy for DBQ City Council)</i>                                    |
| <input checked="" type="checkbox"/> <b>Wally Wernimont***</b><br><i>(proxy for DBQ City Council)</i>         | <input checked="" type="checkbox"/> <b>Jim Adams***</b><br><i>Mayor, City of Asbury (proxy vacant)</i>              | <input checked="" type="checkbox"/> <b>Kirk VanOstrand***</b><br><i>Mayor, City of East DBQ (proxy Loras Herrig)</i> | <input checked="" type="checkbox"/> <b>Troy Maggied***</b><br><i>SWWRPC</i>  |
| <input checked="" type="checkbox"/> <b>Jay Wickham***</b><br><i>Transit Rep. (RTA) (proxy Tricia Wagner)</i> | <input checked="" type="checkbox"/> <b>Francis Schelfhout***</b><br><i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille***</b><br><i>Illinois DOT (proxy Rob Bates)</i>                  | <input checked="" type="checkbox"/> <b>Ann McDonough***</b><br><i>DBQ County Supervisor (proxy Anthony Bardgett)</i> |
| <input type="checkbox"/> <b>Larry Meescher</b><br><i>Small Cities Rep. City of Peosta (Proxy vacant)</i>     | <input checked="" type="checkbox"/> <b>Don Zillig***</b><br><i>Jo Daviess County</i>                                | <input checked="" type="checkbox"/> <b>Matt Esser***</b><br><i>Jule Transit Rep. (proxy Renee Tyler)</i>             | <input checked="" type="checkbox"/> <b>Beth Bonz***</b><br><i>ECIA (proxy Kelley Deutmeyer)</i>                      |
| <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>                                 | <input checked="" type="checkbox"/> <b>Sam Shea***</b><br><i>Iowa DOT (non-voting member)</i>                       |  |  |

**Others Present:** Betsy Tracy, DOT; Dan McDonald, GDDC; Whitney Baethke, City of Peosta

**Staff Present:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b><br>***Attendance by phone |
|---|--|--|

**A quorum was present for DMATS Policy Board**

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Roll call was taken at this time.

## **Review/Approve the amended Agenda for the Thursday, June 11, 2020 DMATS Policy Board meeting**

Motion by Zillig, second by Van Milligen to approve the amended agenda for the Thursday, June 11, 2020 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday May 14, 2020 meeting**

Motion by Zillig, second by McDonough to approve the minutes and receive and file the secretarial notes from the Thursday May 14, 2020 DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Final Fiscal Year 2021 DMATS Public Involvement Policy Plan (PIP)**

Motion by McDounough, second by Zillig to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:05 p.m.

Ravada referred to the PIP handout stating the only changes made were explanations of some of the acronyms. No other changes were made and no input from the public was received.

Motion by McDonough, second by Zillig to approve the Final Fiscal Year 2021 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

## **Review/Approve Final Fiscal Year 2021 DMATS Limited English Proficiency (LEP) Plan**

Ravada referred to the handout stating this is the final DMATS Limited English Proficiency Plan. Staff did not receive any input from the public or other agencies. Ravada stated there were no changes from the draft. Ravada requested the Boards approval of the final fiscal year 2021 DMATS Limited English Proficiency Plan.

Motion by Zillig, second by McDonough to approve the Final Fiscal Year 2021 DMATS Limited English Proficiency (LEP) Plan. The motion passed unanimously.

**Review/Approve Final Fiscal Year 2021 DMATS Title VI Non-Discrimination Program Plan**

Ravada referred to the Title VI Non-Discrimination Program plan handout stating staff did not receive any input from the public, therefore there were changes made to the document from the draft to the final. Ravada stated upon approval the final fiscal year 2021 DMATS Title VI Non-Discrimination Program Plan will be submitted to the DOT's.

Motion by McDonough, second by Zillig to approve the Final Fiscal Year 2021 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

**Review/Approve Final Fiscal Year 2021 Passenger Transportation Plan (PTP)**

Fox referred to the handout stating staff did not receive any input from the public or other agencies. Fox stated there were no changes from the draft. Fox requested the Boards approval of the fiscal year 2021 Passenger Transportation Plan (PTP).

Motion by Herrig, second by Zillig to approve the Final Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

**Review/Approve Final Federal Fiscal Year 2021-2024 DMATS Transportation Improvement Program (TIP)**

Ravada referred to the TIP handout stating the changes were made from the draft to the final of the FFY 2021-2024 Transportation Improvement Program. Ravada informed the Board staff are waiting on response from WIDOT and IDOT on their projects to be programmed into the TIP

Ravada highlighted the road projects within the TIP for the MPO area:

- North Cascade Road
- SW Arterial
- University, Pennsylvania and Asbury Rd roundabouts
- STREETS Project Implementation
- BUILD grant for John Deere Road

Ravada highlighted the trail projects within the TIP for the MPO area:

- Cloie Creek Trail
- Bee Branch Creek Trail – Phase I

Ravada stated if there are any changes to be made, there will be an amendment to the TIP.

Motion by Zillig, second by Adams to approve the Final Federal Fiscal Year 2021-2024 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Herrig, second by Roussell to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:35 p.m.

### **Review/Approve letter supporting Dubuque County Water trail plan**

Fox stated staff have been working with Dubuque County Conservation Department to apply for the Iowa DNR water trail planning assistance program. Hoping to receive funding to do a water trail master plan for Dubuque County. The plan will include designs for identified projects. The following locations in Dubuque County are proposed projects to develop a water trail master plan for:

- Little Maquoketa River from Twin Springs to JD Marsh
- North Fork of the Maquoketa River from New Wine Park to Maquoketa River
- Lytle Creek from north of Bowstring Wildlife Area to Lyons Road or D-53 Higginsport Road to Jackson County

Motion by McDonough, second by Zillig to approve the letter supporting Dubuque County Water trail plan. The motion passed unanimously.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

#### **Work Session-LRTP**

A survey will be going out via email to receive input on the LRTP from the Board.

#### **Northwest Arterial-John Deere**

Ravada informed the Board consultant selection process for design will begin today for the Northwest Arterial and John Deere Road project.

### **Adjournment**

Motion by McDonough, second by Zillig to adjourn the Thursday, June 11, 2020 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:21 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning