



TO: DMATS Technical & Policy Boards

FROM: Chandra Ravada, Director of Transportation,
Planning and Transit Services

CC: Kelley Deutmeyer, Executive Director, ECIA

DATE: October 10, 2022

SUBJECT: Consultant Selection for Railroad Quiet Zone Study

INTRODUCTION

The purpose of this memorandum is to provide information to the Dubuque Metropolitan Area Transportation Study (DMATS) boards on the consultant selection process for the Railroad Quiet Zone Study.

BACKGROUND

DMATS released a Request for Proposal (RFP) to solicit proposals from qualified firms for its Railroad Quiet Zone Study. The study is designed to determine the viability of a railroad quiet zone through the region consisting of, but not limited to, approximately 15 crossings along the Canadian National Railroad (CN) and Canadian Pacific Railroad (CP).

The study will consist of identifying the intersections, obtaining stakeholder input, developing options using Supplemental Safety Measures (SSM) and/or Alternative Safety Measures (ASM). Work will be done in coordination with the Federal Railroad Administration (FRA), the Iowa Department of Transportation (IADOT), the City of Dubuque, the City of Peosta and Dubuque County where applicable, and the railroads that operate in the proposed quiet zone to ensure compliance with federal, state, and local regulations. The primary goals of the study are to reduce noise generated by rail traffic and to improve the quality of life for the residents who live near the railroads. The selected consultant shall lead a process to develop a final product conforming to all FRA standards, guidance, and regulations as they pertain to quiet zones.

SELECTION COMMITTEE

The Consultant Selection Committee (CSC) for Quiet Zone Study included the following:

- Annette Ernst, City Administrator, City of Peosta
- Steve Sampson Brown, Project Manager, City of Dubuque Engineering
- Russell Weber, Dubuque County Engineer

SELECTION CRITERIA

The DMATS staff worked with the CSC to develop evaluation criteria. The evaluation criteria received concurrence from DMATS Board as part of RFP approval.

The point value of each evaluation criterion is indicated below, adding up to a total of 100 points.

1. A high level of professional competence and a proven track record in providing labor, material and equipment to supply the proposed scope of service - 20 Points (20%)
 - a. Qualifications and experience of the proposer and any sub-vendors.
 - b. Demonstration of the project team's professional expertise and technical abilities.
 - c. If a joint venture with sub-vendors, the track records of the sub-vendor experience working together.
 - d. Experience of the proposer working on municipal projects.
 - e. Experience of the proposer working on municipal projects in Iowa.
2. Approach/methodology in completing scope of services - 20 Points (20%)

such as:

 - a. Grasp of project requirements and level of interest in the project.
 - b. Creativity and problem-solving ability.
 - c. Ability of the proposer's team to demonstrate initiative, motivation, and knowledge as an indication of their desire to work with DMATS.
3. Proposed schedule required to complete project. - 15 Points (15%)
4. Quality and completeness of the written proposal. The proposal should clearly demonstrate understanding of the overall scope of the project. - 15 Points (15%)
5. Cost for completing the project. - 30 Points (30%)

PROPOSALS AND RANKING

DMATS staff received the following five proposals:

- Anderson Bogert
- Benesch
- Foth
- Snyder & Associates
- SRF

The CSC met on October 7, 2022 to evaluate the proposals on their ability to address the requirements of RFP. Scores are listed below.

NO	QUESTIONS	Max Points	Anderson Bogert	Benesch	Foth	Snyder & Associates	SRF
1	A high level of professional competence and a proven track record in providing labor, material and equipment to supply the proposed scope of service	20 Points (20%)	17.00	16.67	16.00	16.00	15.33
2	Approach/methodology in completing scope of services such as:	20 Points (20%)	16.33	17.67	14.33	16.00	16.67
3	Proposed schedule required to complete project.	15 Points (15%)	12.00	12.00	9.33	10.67	12.00
4	Quality and completeness of the written proposal. The proposal should clearly demonstrate understanding of the overall scope of the project.	15 Points (15%)	12.33	13.33	10.67	12.67	12.67
5	Cost for completing the project.	30 Points (30%)	24.33	20.00	20.33	24.00	24.67
	TOTAL	100 Points	82.00	79.67	70.67	79.33	81.33

The Committee carefully deliberated each consultant's strengths and weaknesses. Although each of the consultants was uniquely qualified, the CSC selected Anderson Bogert as the first-ranked consultant. The selection ranking was based upon the overall strength of

information provided in the Consultant's response proposal submitted and the Consultant's demonstrated competence, experience and qualifications. The final consultant selection ranking in order of preference to initiate contract negotiations is as follows:

No. 1 – Anderson Bogert

No. 2 – SRF

No. 3 – Snyder & Associates

DMATS staff conducted reference check for Anderson Bogert on October **10, 2022**, by calling the following:

- City of Cedar Rapids
- City of Iowa City (left message)
- City of Hiawatha (left message)

RECOMMENDATION

Based on the extensive review of the proposals, the Consultant Selection Committee recommends that the DMATS negotiate a Professional Services Agreement with Anderson Bogert for the Railroad Quiet Zone Study project.

ACTION TO BE TAKEN

DMATS staff respectfully requests DMATS boards concurrence in the selection of Anderson Bogert as the first-ranked consultant and requests approval to initiate contract negotiations for a Railroad Quiet Zone Study Project.