

## Secretarial Notes DMATS Technical Advisory Board meeting

**Date:** Thursday, July 12, 2018  
**Time:** 10:30 a.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Technical Advisory Board Members Present:

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> <b>Laura Carstens</b> (chair)<br><i>City of Dubuque</i><br>(proxy Guy Hemenway)        | <input type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>  | <input type="checkbox"/> <b>Geoff Barklow</b><br><i>City of East Dubuque</i>                      | <input type="checkbox"/> <b>Anna O'Shea</b><br><i>Dubuque County</i>                            |
| <input type="checkbox"/> <b>Gus Psihoyos</b> (vice-chair)<br><i>Engineer,</i><br><i>City of DBQ</i><br>(proxy Bob Schiesl) | <input checked="" type="checkbox"/> <b>Anthony Bardgett</b><br><i>Engineer,</i><br><i>DBQ County</i><br>(proxy Russell Weber) | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,</i><br><i>Jo Daviess County, IL</i> | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer</i><br><i>Grant County, WI</i>      |
| <input checked="" type="checkbox"/> <b>Candace Eudaley-Loebach</b><br><i>Jule Transit</i><br>(proxy Jason Duba)            | <input checked="" type="checkbox"/> <b>Lori McKinley</b><br><i>Regional Transit</i><br><i>Authority (RTA)</i>                 | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i><br>(proxy Katrina Hecimovic)        | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer**</b><br><i>ECIA</i><br>(Lori McKinley) |
| <input checked="" type="checkbox"/> <b>Kris Tobin</b><br><i>Illinois DOT</i><br>(proxy Rob Bates)<br>(proxy Doug DeLille)  | <input type="checkbox"/> <b>Stephen Flottmeyer</b><br><i>Wisconsin DOT</i><br>(proxy Francis Schelfhout)                      | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT</i><br>(non-voting member)    |   |

**Others Present:** Mike Shimkus, WHKS

### Staff Present:

**Chandra Ravada**  
\*Non-Voting Member

**Dan Fox**                       **Sarah Berning**  
\*\*Voting member by Proxy

\*\*\*Attendance by phone

**A quorum was present for DMATS Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, July 12, 2018 DMATS Technical Advisory Board meeting**

Motion by Bardgett, second by McKinley to approve the agenda for the Thursday, July 12, 2018, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday May 10, 2018 meeting**

Motion by Tobin, second by Eudaley-Loebach to approve the minutes and receive and file the secretarial notes from the Thursday May 10, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Approve Funding request for STREETS Project Implementation**

Ravada stated this is the final report for the STREETS Project and explained how the STREETS project was broken into two phases. The first phase includes the primary system and the majority of the corridors; US 20, HWY 151/61, NW Arterial, JFK, Pennsylvania and University. The estimated cost for phase one is \$3.4 million. Phase two includes Asbury, Central and White corridors, with the estimated cost for phase two of the STREETS project at \$1.7 million.

Ravada stated DMATS staff have had discussions with the IADOT in regards to funding sources for the \$3.4 million. From those discussions staff will be applying for ICAPP and Traffic Safety funds to help cover the cost of the \$3.4 million for phase one. Ravada stated there is still a short fall of \$300,000.00 for phase one. Ravada requested approval from the Board to use \$300,000.00 of STBG funds. Ravada explained that the \$300,000.00 is coming from the appropriations bill the MPO received in STBG funds.

Eudaley-Loebach asked for confirmation that these funds are additional appropriations and are not affecting any of the other projects.

Ravada confirmed no other projects are being affected.

Motion by Bardgett, second by McKinley to recommend approval to the DMATS Policy Board for the funding request for STREETS Project Implementation. The motion passed unanimously.

**Review/Approve Funding request for Hales Mill Road Reconstruction Project**

Ravada stated the City of Asbury requested funding for Hales Mill Road Reconstruction Project in the amount of \$1 million dollars. Ravada explained the current balance is \$600,000.00, therefore the City of Asbury's project could not be funded without putting the overall budget into a negative balance. The City of Asbury requested to table the project and they will reapply next year. The City of Asbury would prefer to have all the funding at once so they do not have to complete the project in phases.

Motion by Eudaley-Loebach, second by Bardgett to recommend to the DMATS Policy Board to table the funding request for Hales Mill Road Reconstruction Project. The motion passed unanimously.

**Review/Approve Fiscal Year 2019 DMATS Public Involvement Policy Plan (PIP)**

Ravada referred to the PIP stating a change was made to the PIP in regards to the swap funds. The change was to accommodate swap funds revision process and the importance of fiscal constraint within the TIP.

Motion by Bardgett, second by Tobin to recommend approval to the DMATS Policy Board of the Fiscal Year 2019 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

**Review/Approve Final DMATS FFY 2019-2022 Transportation Improvement Program (TIP)**

Ravada referred to the TIP explaining the changes made from the draft to the final of the FY 2019-2022 Transportation Improvement Program. Federal Highway requested DMATS to explain very clearly the revenues and operation and maintenance cost for each member within the MPO. Ravada stated descriptions were added for the STBG funds, swap funds, and the state funding programs. Ravada also stated within the Public Input Process, staff added the swap funds revision process and fiscal constraint process, which was also added to the TIP. Staff also added a detailed explanation of performance measures, where DMATS will follow the safety performance measures that the IA, IL and WI DOT's follow. Ravada stated The Jule is also working on a Transit Asset Management (TAM) performance measures plan, once completed DMATS will adopt as a performance measures for the MPO area.

Motion by Tobin, second by Bardgett to recommend approval to the DMATS Policy Board of Final DMATS FFY 2019-2022 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve Amendment to Final DMATS FFY 2018-2021 Transportation Improvement Program (TIP)**

Ravada referred to the TIP handout and explained the amendment is for the City of Dubuque, BP Pipeline Relocation project as it initially was programmed as a demo project. Due to the project being listed as a demo project, all the project funds were under earmark funds. Ravada stated the project is complete and is in the reimbursement stage and the DOT is questioning the funding source. The feds viewed this project as earmark funding and the IADOT and MPO viewed it as STBG funds.

Therefore Ravada stated the City of Dubuque requested the TIP be amended and note that the BP Pipeline Relocation project has \$881,000.00 of STBG funds, not earmark funds.

Motion by Bardgett, second by McKinley to recommend approval to the DMATS Policy Board of the Amendment to Final DMATS FFY 2018-2021 Transportation Improvement Program (TIP). Motion passed unanimously.

### **Update on Study of Ports in DMATS Region**

Ravada stated in May staff approached the Board with a resolution to apply for funding through the ILDOT for SPR funds for the IEI Barge Expansion Planning and Feasibility study. Ravada referred to the letter received from the ILDOT explaining there is a typo within the letter. DMATS applied for \$80,000.00, although within the letter the ILDOT put the cost at \$800,000.00. Ravada stated DMATS was approved for \$80,000.00 from the ILDOT, Alliant Energy will contribute \$35,000.00 and also \$35,000.00 from Illinois STBG funds. Ravada stated DMATS will be contributing \$80,000.00 for the study of the ports on the Iowa side and \$20,000.00 will come from the City of Dubuque. Ravada stated all the funding is in place and the next step is to develop an RFP to find a consultant for the project.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

#### **Jule**

Eudaley-Loebach stated the Jule is working on a project with the Bus and Bus Facilities grant program.

### **Adjournment**

Motion by Bardgett, second by Tobin to adjourn the Thursday, July 12, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 10:57 a.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning