

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, December 2, 2021
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair)** <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <i>(proxy Harley Pothoff)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> David Dryer <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Mallory Hanson(interim) <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Amanda Dupont <i>Regional Transit Authority</i> <i>(RTA)</i>
<input checked="" type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Policy Board Members Present:

<input checked="" type="checkbox"/> Harley Pothoff <i>Dubuque County</i> <i>(proxy Jay Wickham)</i>	<input checked="" type="checkbox"/> Jack Willey <i>Jackson County</i> <i>(proxy David Dryer)</i>	<input checked="" type="checkbox"/> Jeff Madlom <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Steve Hasenmiller (interim)** <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker <i>City of Maquoketa</i> <i>(proxy Mallory Hansen)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddason <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar <i>Small Cities, Jackson County</i> <i>(proxy vacant)</i>
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input checked="" type="checkbox"/> Linda Gaul <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input checked="" type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Others Present:

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox <i>Senior Planner</i>	<input checked="" type="checkbox"/> Chris Wesseln <i>Planner I</i>
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A quorum was present. *Non-Voting Advisory Member **Voting Member by Proxy *** Voting by phone

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Vice-Chair, Tim Vick at 9:01 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Vice-Chair, Milt Kramer at 9:01 a.m. Introductions were made at this time.

Review/Approve the updated Agenda for the Thursday, December 2, 2021 Technical Advisory Board and Policy Board joint meeting

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the agenda for the Thursday, December 2, 2021 RPA meeting. The motion passed unanimously.

Motion by Willey, second by Madlom from the RPA Policy Board to approve the agenda for the Thursday, December 2, 2021 RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday October 28, 2021 RPA Policy Board meeting

Motion by Dupont, second by Bardgett from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday October 28, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Michel, second by Heiar from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday October 28, 2021 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Amendment to Federal Fiscal Year (FFY) 2022-2025 RPA 8 Transportation Improvement Program (TIP)

Motion by Heiar, second by Willey to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:05 a.m.

Ravada referred to the TIP handout stating one of the amendments to the TIP is moving Dubuque County project; Sundown Road from Old Highway Road North 2.7 miles to Asbury Road, from FY21 to FY22. There are no other amendments to the TIP.

Motion by Bardgett, second by Dupont to recommend to the RPA 8 Policy Board approval of the Amendment to FFY 2022-2025 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Willey, second by Maddasion to approve the Amendment to FFY 2022-2025 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve draft for RPA 8 2045 Long Range Transportation Plan (LRTP)
Chapter 4 – Bike and Ped**

Wesseln referred to the handout on Draft Chapter 4, Bicycle and Pedestrian. Wesseln stated walking and biking are important modes of transportation for the RPA 8 area. Walking and biking instead of driving can reduce traffic congestion, improve air quality, and improve physical health. Existing bicycle and pedestrian facilities in the RPA 8 area fall into three main categories: off-street trails, on-street routes, and sidewalks. Wesseln stated the main challenge with walking and biking is safety. Wesseln explained the RPA 8 area continues to add to the regional network of on and off walking, hiking, and biking routes. These expansions have largely been targeted to fit into at least one of the following key priority areas: improving pedestrian safety, expanding the regional trails network, and improving on-street bicycle safety.

Motion by Dupont, second by Bardgett to recommend to the RPA 8 Policy Board approval of the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 4 – Bike and Ped. The motion passed unanimously.

Motion by Kida, second by Madlom to approve the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 4 – Bike and Ped. The motion passed unanimously.

**Review/Approve draft for RPA 8 2045 Long Range Transportation Plan (LRTP)
Chapter 6 – Safety**

Ravada stated the goal of this chapter is to look at traffic safety needs and how they will be addressed. Ravada stated Chapter 6, Safety, the following criteria is looked at within the RPA 8 region; safety, compares fatality rates, evaluates transportation safety data, vehicle crashes, and incident locations. Ravada stated DOT created a new process for safety funding based on FHWA KABCO analysis. There are three tiers; tier I are intersections that need safety improvements and are eligible for safety funds, tier II are intersections have room for improvements but my not qualify for safety funds, and tier III are intersections that are performing better than predicted. Ravada stated in the RPA 8 region there are only 10 intersections that fall into Tier I category, 8 of them are in Clinton County and 2 are in Dubuque County.

Motion by Dupont, second by Bardgett to recommend to the RPA Policy Board approval of the draft for RPA 8 2045 LRTP Chapter 6 - Safety. The motion passed unanimously.

Motion by Kida, second by Madlom to approve the RPA 8 2045 LRTP Chapter 6 - Safety. Motion passed unanimously.

**Review/Approve draft for RPA 8 2045 Long Range Transportation Plan (LRTP)
Chapter 7 - Freight**

Fox referred to the handout on Draft Chapter 7, Freight. Fox stated this chapter's goals are to provide an assessment of existing and future freight transportation in the region, establish vision, goals, and performance measures for the regions freight system, and to recommend future freight activities for the region. Fox referred the eight-county freight plan that was completed in 2018 working with surrounding counties within Iowa and Illinois. Some of the recommendations that came from that study are to build on strengths in established commodity groups, look to capture emerging fast-growing commodity groups by providing attractive freight transportation services, focus first and foremost on truck corridors, maintain and enhance other modes, and provide competitive transportation services to freight shippers and receivers. Fox stated the Board has one month to review all chapters and give feedback to staff.

Motion by Madlom, second by Gaul to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:29 a.m.

Motion by Dupont, second by Bardgett to recommend to the RPA Policy Board approval of the draft for RPA 8 2045 LRTP Chapter 7 - Freight. The motion passed unanimously.

Motion by Kida, second by Madlom to approve the RPA 8 2045 LRTP Chapter 7 - Freight. Motion passed unanimously.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

Milt Kramer

Ravada thanked Kramer for the RPA 8 and his service to ECIA and the community. Congratulated him on his retirement and wished him well.

Annual meeting

Ravada reminded board of the Annual meeting is on December 8th at 11:30 am.

Adjournment

Motion by Bardgett, second by Dupont to adjourn the Thursday, December 2, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:34 a.m.

Motion by Kida, second by Willey to adjourn the Thursday, December 2, 2021 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:34 a.m.

Respectfully,

Chandra Ravada
Transportation Director