

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, May 28, 2020
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair)*** <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Engineer, Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> Clark Schloz*** <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input checked="" type="checkbox"/> Gerald Smith*** <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner*** <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft*** <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Tricia Wagner*** <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input checked="" type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Policy Board Members Present:

<input checked="" type="checkbox"/> Dave Baker*** <i>Dubuque County</i> <i>(proxy Jay Wickham)</i> <i>(proxy Anthony Bardgett)</i>	<input checked="" type="checkbox"/> Jack Willey*** <i>Jackson County</i> <i>(proxy Clark Schloz)</i>	<input checked="" type="checkbox"/> Jeff Madlom*** <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann*** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair)*** <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input checked="" type="checkbox"/> Don Schwenker*** <i>City of Maquoketa</i> <i>(proxy Gerald Smith)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddasion*** <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar*** <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel*** <i>Small Cities, Dubuque County</i>	<input checked="" type="checkbox"/> Linda Gaul*** <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input checked="" type="checkbox"/> Andrew Kida*** <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea*** <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt*** <i>Transit Representative (RTA)</i>	<input checked="" type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Others Present: Dan Hingtgen, WHKS

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox*** <i>Senior Planner</i>
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A quorum was present. *Non-Voting Advisory Member **Voting Member by Proxy *** Voting by phone

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:03 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:03 a.m. Introductions were made at this time.

Review/Approve the revised Agenda for the Thursday, May 28, 2020 Technical Advisory Board and Policy Board joint meeting

Motion by Lindner, second by Bardgett from the RPA Technical Advisory Board to approve the revised agenda for the Thursday, May 28, 2020 RPA meeting. The motion passed unanimously.

Motion by Heiar, second by Baker from the RPA Policy Board to approve the revised agenda for the Thursday, May 28, 2020 RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday April 23, 2020 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday April 23, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Willey, second by Kramer from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday April 23, 2020 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Federal Fiscal Year 2020-2023 RPA 8 Transportation Improvement Program (TIP)

Motion by Kida, second by Heiar to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:06 a.m.

Ravada referred to the TIP, stating the amendments made to the TIP are moving funds from FY21 to FY20 for the Maquoketa Iowa 64 Platt Street Corridor transformation. The current funds for FY20 Maquoketa project will be \$1,467,643.00.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board approval of the Federal Fiscal Year 2020-2023 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Willey, second by Kida to approve the Federal Fiscal Year 2020-2023 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Final Fiscal Year 2021 RPA 8 Transportation Planning Work Program (TPWP)

Ravada referred to the TPWP, stating only one change from the IADOT, Office of Systems Planning is now called System Planning Bureau. No other changes were made.

Motion by Schloz, second by Vick to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year 2021 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Determann, second by Heiar to approve the Final Fiscal Year 2021 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve Fiscal Year 2021 Passenger Transportation Plan (PTP)

Fox stated the PTP is the MPO planning document that covers transit and other forms of passenger transportation. The PTP is a joint document between Regional Planning Affiliation (RPA) and DMATS. Fox stated the PTP covers four counties; Delaware, Dubuque, Jackson and Clinton. It also covers four transit systems; RTA, The Jule, Riverbend Transit and Clinton MTA. The primary purpose of the PTP is to cover needs based justifications for transit systems. PTP is required to be updated every five years.

Motion by Bardgett, second by Vick to recommend to the RPA 8 Policy Board approval of the Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Gaul, second by Heiar to approve the Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Michel, second by Baker to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:10 a.m.

Review/Approve Federal Fiscal Year 2021-2024 Transportation Alternative Program (TAP) projects

Ravada explained the total funds for the RPA 8 TAP project for FY 2021-2024 is \$484,222.00. the subcommittee ranked the projects as followed:

- 1- City of Dyersville, Heritage Trail paving and trail head improvements
- 2- City of Maquoketa, South Main St trail connection
- 3- City of Clinton, 13th Ave North Corridor recreational trail

Ravada stated all applicants requested \$250,000.00 each to fund their projects. Although the TAP funding balance is at \$484,222.00, therefore RPA 8 is only able to fund 2 of these projects. The top 2 ranked projects will be funded; City of Dyersville will receive \$250,000.00 and the City of Maquoketa will receive \$234,222.00.

Ravada noted Schloz abstained from ranking projects.

Michel suggested splitting the \$484,222.00 between Dyersville and Maquoketa, which would give both cities \$242,111.00 for each project. Smith agreed with splitting the funds in half to help both cities complete their projects.

Discussion followed.

Motion by Vick, second by Schloz to recommend to the RPA 8 Policy Board approval of the Federal Fiscal Year 2021-2024 Transportation Alternative Program (TAP) projects to be evenly split between City of Dyersville and City of Maquoketa. The motion passed unanimously.

Motion by Gaul, second by Heiar to approve the Federal Fiscal Year 2021-2024 Transportation Alternative Program (TAP) projects to be evenly split between City of Dyersville and City of Maquoketa. The motion passed, Mick and Smith abstained, Determann and Brooke voted nay.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

Thiltgen informed the Board that long time Jackson County Supervisor J.C. Engel passed away.

Thiltgen suggested everyone get tested for Covid-19.

Brook stated City of Clinton turned in their BUILD grant for Manufacturing Dr and hoping to receive.

Adjournment

Motion by Schloz, second by Bardgett to adjourn the Thursday, May 28, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:29 a.m.

Motion by Kida, second by Gaul to adjourn the Thursday, May 28, 2020 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:29 a.m.

Respectfully,

Chandra Ravada
Transportation Director