

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Thursday, February 25, 2021  
**Time:** 9:00 a.m.  
**Place:** ECIA, 7600 Commerce Park/Zoom

**Technical Advisory Board Members Present:**

<input checked="" type="checkbox"/> Todd Kinney, (Chair) <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> David Dryer** <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Vacant <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Tricia Wagner <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Policy Board Members Present:**

<input checked="" type="checkbox"/> Harley Pothoff <i>Dubuque County</i> <i>(proxy Jay Wickham)</i>	<input checked="" type="checkbox"/> Jack Willey <i>Jackson County</i> <i>(proxy David Dryer)</i>	<input checked="" type="checkbox"/> Jeff Madlom** <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair)** <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair) <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker <i>City of Maquoketa</i> <i>(proxy Vacant)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddasion <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input checked="" type="checkbox"/> Linda Gaul <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Others Present:** Gregg Obren, R. Kerns, Ed Raber, Clark Schloz

**Staff Present:**

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox*** <i>Senior Planner</i>
--	--	---

A quorum was present. \*Non-Voting Advisory Member \*\*Voting Member by Proxy \*\*\* Voting by phone

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:02 a.m. Introductions were made at this time.

## **Review/Approve the revised Agenda for the Thursday, February 25, 2021 Technical Advisory Board and Policy Board joint meeting**

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the revised agenda for the Thursday, February 25, 2021 RPA meeting. The motion passed unanimously.

Motion by Heiar, second by Gaul from the RPA Policy Board to approve the revised agenda for the Thursday, February 25, 2021 RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from Thursday January 28, 2021 RPA Technical Advisory Board and Policy Board joint meeting**

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday January 28, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Wickham, second by Madlom from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday January 28, 2021 RPA Policy Board meeting. The motion passed unanimously.

## **Approve Surface Transportation Block Grant Program (STBG) projects for Federal Fiscal Year 2022-2025 from RPA 8 members**

Ravada referred to the handout showing the projects of each member. Ravada stated the balances by the end of FFY 2025 are as followed;

- Clinton County \$470,230.00
- City of Clinton \$1,188,834.00
- City of Dewitt \$375,149.00
- Delaware County \$345,342.00
- City of Manchester \$356,575.00
- Dubuque County \$420,786.00
- Jackson County \$448,865.00

- City of Maquoketa \$140,097.00
- Small Cities \$165,072.00

Discussion followed.

Ravada stated overall there is a positive balance and he will have discussions with members to add projects to TIP or move more funds into an exciting project.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board approval of the Surface Transportation Block Grant Program (STBG) projects for Federal Fiscal Year 2022-2025 from RPA 8 members. The motion passed unanimously.

Motion by Michel, second by Heiar to approve the Surface Transportation Block Grant Program (STBG) projects for Federal Fiscal Year 2022-2025 from RPA 8 members. The motion passed unanimously.

### **Review/Approve Amendment to FFY 2021-2024 RPA 8 Transportation Improvement Program (TIP)**

Motion by Michel, second by Gaul to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:11 a.m.

Ravada referred to the TIP, stating amendments to the TIP are:

- Clinton County on 220<sup>th</sup> Street, from Y-70 to Z-24 double chip seal with microsurface
- City of Maquoketa on S Main Street, over Prairie Creek, S25 T84 RO2E, bridge replacement

Motion by Vick, second by Bardgett to recommend to the RPA 8 Policy Board approval of the amendment to FFY 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Heiar, second by Gaul to approve the amendment to FFY 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

### **Review/Approve Draft Fiscal Year 2022 RPA 8 Transportation Planning Work Program (TPWP)**

Ravada stated to the Board that they have one month to review and suggest changes to the TPWP. Ravada stated no changes made to TPWP. Ravada requested approval to submit the TPWP to IADOT and Federal Highway.

Motion by Willey, second by Gaul to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:14 a.m.

Motion by Lindner, second by Bardgett to recommend to the RPA 8 Policy Board approval of the draft fiscal year 2022 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Maddison, second by Gaul to approve the draft fiscal year 2022 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Approve request from the City of Camanche to move excess STBG SWAP funding from 9<sup>th</sup> Ave project to another project within the City of Camanche**

Ravada informed the Board that the City of Camanche has excess STBG SWAP funds and they would like to move funds from the 9<sup>th</sup> Ave project to another project within the City of Camanche. The reasoning for moving funds is due to the 9<sup>th</sup> Ave bid amounts coming in lower than City of Camanche budgeted for that project. City of Camanche wants to move the extra 100,000.00 from the 9<sup>th</sup> Ave project to a roundabout project on 7<sup>th</sup> Ave and US 67.

Ravada stated moving money has been done in the past, but not without an application submitted for the project.

Discussion followed.

Motion by Lindner, second by Bardgett to recommend to the RPA 8 Policy Board approval of the submission of application from the City of Camanche to the RPA 8 Board. The motion passed unanimously.

Motion by Determann, second by Michel to approve submission of application from the City of Camanche to the RPA 8 Board. The motion passed unanimously.

**Comments from the public**

Schloz addressed the Board about an invoice he received after he requested traffic data from RPA 8 staff.

Ravada informed the Board Schloz made an open records request therefore staff must follow ECIA open records policy.

Board informed Schloz to address this issue with the ECIA Board.

## **Other Business and Announcements**

### **MLB Plans**

Wagner asked Michel if there are any updated plans for the MLB game.

Michel stated there are plans and the City of Dyersville is working with the MLB safety committee and will have no set plans until June or July 2021.

### **Transportation Commission Tour**

Shea informed the Board that the transportation commission tour tentatively will be in April at the Hotel Julien.

### **Ragbrai**

Kinney asked the Board if they have any information about Ragbrai and what the route is going to be this year.

Brooke suggested Kinney get ahold of Bill Greenwald.

## **Adjournment**

Motion by Bardgett, second by Lindner to adjourn the Thursday, February 25, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:37 a.m.

Motion by Gaul, second by Heiar to adjourn the Thursday, February 25, 2021 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:37 a.m.

Respectfully,

Chandra Ravada  
Transportation Director