

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, April 23, 2020
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair)*** <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Engineer, Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> Clark Schloz*** <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Gerald Smith*** <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner*** <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft*** <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Tricia Wagner*** <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Policy Board Members Present:

<input checked="" type="checkbox"/> Dave Baker*** <i>Dubuque County</i> <i>(proxy Jay Wickham)</i> <i>(proxy Anthony Bardgett)</i>	<input checked="" type="checkbox"/> Jack Willey*** <i>Jackson County</i> <i>(proxy Clark Schloz)</i>	<input checked="" type="checkbox"/> Jeff Madlom*** <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann*** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair)*** <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker <i>City of Maquoketa</i> <i>(proxy Gerald Smith)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddasion*** <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar*** <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel*** <i>Small Cities, Dubuque County</i>	<input type="checkbox"/> Linda Gaul <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input checked="" type="checkbox"/> Andrew Kida*** <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea*** <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt*** <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Others Present:

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox*** <i>Senior Planner</i>
--	--	---

A quorum was present. *Non-Voting Advisory Member **Voting Member by Proxy *** Voting by phone

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:03 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:03 a.m. Introductions were made at this time.

Review/Approve the revised Agenda for the Thursday, April 23, 2020 Technical Advisory Board and Policy Board joint meeting

Motion by Schloz, second by Bardgett from the RPA Technical Advisory Board to approve the revised agenda for the Thursday, April 23, 2020 RPA meeting. The motion passed unanimously.

Motion by Willey, second by Michel from the RPA Policy Board to approve the revised agenda for the Thursday, April 23, 2020 RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday March 26, 2020 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Bardgett, second by Schloz from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday March 26, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Heiar, second by Willey from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday March 26, 2020 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Draft Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP)

Motion by Madlom, second by Baker to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:06 a.m.

Ravada referred to the TIP, stating the amendments made to the TIP are projects that need to be added to the TIP; E-50 for Clinton County, 2 TAP projects and the IADOT's projects. Ravada requested the board to review the TIP and confirm all projects have been added to the TIP.

Discussion followed.

Ravada informed the board that they have 30 days to review the TIP and recommend any changes.

Motion by Schloz, second by Bardgett to recommend to the RPA 8 Policy Board approval of the Draft Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Michel, second by Heiar to approve the Draft Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Willey, second by Kida to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:11 a.m.

Review/Approve letter supporting the City of Dyersville’s Better Utilizing Investments to Leverage Development (BUILD)

Ravada stated the City of Dyersville is applying for a BUILD grant. In the past, these projects were already within the LRTP as all projects that got applied for BUILD grant in RPA 8 are reconstruction/resurfacing of existing roadways. City of Dyersville project is a brand-new bridge project. There were questions as to whether or not these projects should be added to the LRTP. Ravada had a conversation with the IADOT and they suggested these projects for the City of Dyersville be added to the LRTP once funding has been secured. Therefore, a letter of support was drafted for the City of Dyersville’s BUILD grant.

Ravada requested the board to approve the letter supporting the project stating the bridge projects for the City of Dyersville will be added to the LRTP and the TIP once funding is received.

Discussion followed.

Motion by Bardgett, second by Schloz to recommend to the RPA 8 Policy Board approval of the letter supporting the City of Dyersville’s Better Utilizing Investments to Leverage Development (BUILD). The motion passed unanimously.

Motion by Determann, second by Kida to approve the letter supporting the City of Dyersville’s Better Utilizing Investments to Leverage Development (BUILD). The motion passed; Michel abstained.

Review/Approve letter requesting to cover loss of Road Use Tax Funds due to COVID-19

Ravada referred to the letter from the RPA 8 Board to the congressional staff requesting assistance for loss of road use tax funds within the communities due to the COVID-19. Ravada requested the Board to approve this letter so it can be sent to the congressional staff.

Motion by Schloz, second by Bardgett to recommend to the RPA 8 Policy Board approval of the letter requesting to cover loss of Road Use Tax Funds due to COVID-19. The motion passed unanimously.

Motion by Determann, second by Heiar to approve the letter requesting to cover loss of Road Use Tax Funds due to COVID-19. The motion passed unanimously.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

Heiar suggested not only the RPA 8 Board sending a letter to state representatives, but to have all members/communities send a letter to congress in letter of support in regards to loss of road use tax funds due to COVID-19.

Adjournment

Motion by Schloz, second by Vick to adjourn the Thursday, April 23, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:24 a.m.

Motion by Baker, second by Willey to adjourn the Thursday, April 23, 2020 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:24 a.m.

Respectfully,

Chandra Ravada
Transportation Director