

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Thursday, September 26, 2019  
**Time:** 9:00 a.m.  
**Place:** ECIA, 7600 Commerce Park, Dubuque, Iowa 52002

**Technical Advisory Board Members Present:**

<input checked="" type="checkbox"/> Todd Kinney, (Chair) <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <i>(proxy Ann McDonough)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> Clark Schloz <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input type="checkbox"/> Tim Vick, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Gerald Smith <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input type="checkbox"/> Jason Craft <i>City of Clinton</i> <i>(proxy Jacob Coupee)</i>	<input type="checkbox"/> Tricia Wagner <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Policy Board Members Present:**

<input checked="" type="checkbox"/> Ann McDonough** <i>Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Jack Willey <i>Jackson County</i> <i>(proxy Clark Schloz)</i>	<input checked="" type="checkbox"/> Jeff Madlom <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input type="checkbox"/> Milt Kramer, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair)** <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker <i>City of Maquoketa</i> <i>(proxy Gerald Smith)</i> <i>(proxy Diane Frandsen)</i>	<input type="checkbox"/> Mark Vulich** <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input type="checkbox"/> Dave Heiar <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input checked="" type="checkbox"/> Linda Gaul*** <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input type="checkbox"/> Shirley Helmrichs <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Others Present:** Robert Sinkler

**Staff Present:**

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox <i>Senior Planner</i>
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A quorum was present. \*Non-Voting Advisory Member \*\*Voting Member by Proxy \*\*\* Voting by phone

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:00 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Member, Jeff Madlom at 9:00 a.m. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, September 26, 2019 Technical Advisory Board and Policy Board joint meeting**

Motion by Schloz, second by Lindner from the RPA Technical Advisory Board to approve the agenda for the Thursday, September 26, 2019 RPA meeting. The motion passed unanimously.

Motion by Willey, second by Michel from the RPA Policy Board to approve the agenda for the Thursday, September 26, 2019 RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from Thursday June 27, 2019 RPA Technical Advisory Board and Policy Board meeting**

Motion by Bardgett, second by Schloz from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from the Thursday June 27, 2019 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Michel, second by Willey from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from the Thursday June 27, 2019 RPA Policy Board meeting. The motion passed unanimously.

## **Review/Approve Amendment to FFY 2020-2023 RPA 8 Transportation Improvement Program (TIP)**

Motion by Willey, second by Baker to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:06 a.m.

Ravada referred to the TIP handout stating the amendment to the TIP is the addition of the City of Sabula pavement rehab project.

Motion by Lindner, second by Willey to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:08 a.m.

Motion by Bardgett, second by Schloz to recommend to the RPA Policy Board approval of the Amendment to FFY 2020-2023 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Willey, second by Michel to approve the Amendment to FFY 2020-2023 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

### **Discussion of Proposed Association of Ports of Eastern Iowa and Western Illinois (PEIWI)**

Robert Sinkler gave a presentation on a concept he has been working on to help get federal recognition for the ports of Eastern Iowa and Western Illinois. These ports consist of existing ports and terminal infrastructure along the Mississippi River between Keokuk and Dubuque. Sinkler stated the reason he feels it's important for a federally recognize port is to market transportation capabilities to ensure full utilization, to ensure reliable access to the region's exports, to promote environmentally sustainable water infrastructure development and to support Mississippi River recreation, tourism, flood risk reduction, hydropower, water supply, water quality and natural infrastructure improvements.

Sinkler stated the next steps to move this concept forward are to create a letter of intent, receive letters of support, finalize implementation plan, brief counties on the concept, recognize PEIWI during the 2020 Legislative sessions, submit port packet to the U.S. Army Corps of Engineers for approval, PEIWI become federally recognized and collect and manage statistical data for PEIWI.

Discussion followed.

### **Comments from the public**

There was no public present or written comments received.

### **Other Business and Announcements**

No other business.

## **Adjournment**

Motion by Schloz, second by Bardgett to adjourn the Thursday, September 26, 2019 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:01 a.m.

Motion by Willey, second by Baker to adjourn the Thursday, September 26, 2019 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:01 a.m.

Respectfully,

Chandra Ravada  
Transportation Director