

# Secretarial Notes

## DMATS Policy and Technical Advisory Board Joint meeting

**Date:** Thursday, April 14, 2022  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Policy Board Members Present:**

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh (chair)</b><br><i>Mayor, City of DBQ</i>                | <input checked="" type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                  | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>   | <input type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>   |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                              | <input checked="" type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                   | <input checked="" type="checkbox"/> <b>Susan Faber</b><br><i>DBQ City Council</i>                                     | <input checked="" type="checkbox"/> <b>John Klosterman**</b><br><i>(proxy for DBQ City Council)</i>                  |
| <input type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>                   | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>      | <input type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>                                 | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                  |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>          | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury (proxy John Richey)</i>         | <input checked="" type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ (proxy Loras Herrig)</i> | <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>   |
| <input checked="" type="checkbox"/> <b>Jay Wickham**</b><br><i>Transit Rep. (RTA) (proxy Amanda Dupont)</i>  | <input type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT (proxy Rob Bates)</i>                      | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input type="checkbox"/> <b>Jim Merten</b><br><i>Small Cities Rep. City of Peosta (Proxy Wayne Kenniker)</i> | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                     | <input checked="" type="checkbox"/> <b>Matt Esser**</b><br><i>Jule Transit Rep. (proxy Ryan Knuckey)</i>              | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor (proxy Harley Pothoff)</i> |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT (non-voting member)</i>                  | <input type="checkbox"/> <b>Beth Bonz</b><br><i>ECIA (proxy Kelley Deutmeyer)</i>                     |   |  |

**DMATS Technical Advisory Board Members Present:**

- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> <b>Wally Wernimont</b><br><i>City of Dubuque (proxy Jason Duba)</i>               | <input type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>  | <input checked="" type="checkbox"/> <b>Loras Herrig</b><br><i>City of East Dubuque</i>      | <input type="checkbox"/> <b>Tammy Henry</b><br><i>Dubuque County</i>                  |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos (chair)</b><br><i>Engineer, City of DBQ (proxy Bob Schiesl)</i>   | <input checked="" type="checkbox"/> <b>Anthony Bardgett (VC)</b><br><i>Engineer, DBQ County (proxy Russell Weber)</i> | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer, Jo Daviess County, IL</i>     | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer, Grant County, WI</i>     |
| <input checked="" type="checkbox"/> <b>Ryan Knuckey</b><br><i>Jule Transit (proxy Jake Ironside)</i>                  | <input checked="" type="checkbox"/> <b>Amanda Dupont</b><br><i>Regional Transit Authority (RTA)</i>                   | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC</i>                               | <input type="checkbox"/> <b>Kelley Deutmeyer</b><br><i>ECIA (proxy Amanda Dupont)</i> |
| <input checked="" type="checkbox"/> <b>Kris Tobin**</b><br><i>Illinois DOT (proxy Rob Bates) (proxy Doug DeLille)</i> | <input type="checkbox"/> <b>Stephen Flottmeyer**</b><br><i>Wisconsin DOT (proxy Francis Schelfhout)</i>               | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT (non-voting member)</i> |   |

**Others Present:** Ernie Bolibaugh, David Solberg, Betsy Tracy

**Staff Present**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br><i>*Non-Voting Member</i> | <input checked="" type="checkbox"/> <b>Dan Fox</b><br><i>**Voting member by Proxy</i> | <input checked="" type="checkbox"/> <b>Sarah Berning</b><br><i>*** Attendance by phone</i> | <input checked="" type="checkbox"/> <b>Chris Wesseln</b><br><i>*** Attendance by phone</i> |
|--|---|--|--|

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, April 14, 2022, DMATS Joint Technical Advisory and Policy Board meeting**

Motion by Bardgett, second by Herrig to approve the agenda for the Thursday, April 14, 2022, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Faber, second by McDonough to approve the agenda for the Thursday, April 14, 2022, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, March 10, 2022, meeting**

Motion by Wernimont, second by Herrig to approve the minutes and receive and file the secretarial notes from the Thursday, March 10, 2022, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday, March 10, 2022, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve Draft Fiscal Year 2023 DMATS Limited English Proficiency (LEP) Plan**

Motion by Resnick, second by Herrig to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:06 p.m.

Fox stated every two years the Limited English Proficiency Plan needs to be reviewed and updated. The FY23 draft of the Limited English Proficiency Plan has stayed the same from previous plan. This plan is currently using census data from 2018 due to not receiving new census numbers. Fox informed the Board that they have 30 days to review and give any recommendations to staff.

Motion by Bardgett, second by Wernimont to recommend approval to the DMATS Policy Board the Draft Fiscal Year 2023 DMATS Limited English Proficiency (LEP) Plan. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the Draft Fiscal Year 2023 DMATS Limited English Proficiency (LEP) Plan. The motion passed unanimously.

### **Review/Approve Draft Fiscal Year 2023 DMATS Title VI Non-Discrimination Program Plan**

Fox referred to the Title VI Non-Discrimination Program Plan handout, stating there has been no changes from the previous plan. Fox stated the Board has 30 days to review and give any recommendations to staff.

Motion by Jones, second by Resnick to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:11 p.m.

Motion by Herrig, second by Wernimont to recommend approval to the DMATS Policy Board Draft Fiscal Year 2023 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Motion by McDonough, second by Jones to approve the Draft Fiscal Year 2023 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

### **IIJA Updates from IADOT**

Ravada referred to the handouts reviewing the information received from the IADOT regarding the new infrastructure bill, IIJA. The IIJA bill was passed in November 2021. IADOT continue to discuss and formulate initial recommendations, such as, how STBG and bridge formula funding should be allocated, what types of local projects should be federal aid, how TAP funds should be allocated, how CMAQ funds should be allocated, and how HSIP funds should be allocated. Ravada explained how the 25-30% increase is an increase to all programs not specific ones, so some programs might have seen a higher increase while others less of an increase. Ravada stated within the old bill RPA received TAP and TAP flex funding, although within the new bill there will no longer be TAP flex funding. Ravada stated swap funding will also change due to current state funds being insufficient to be able to support swap at its current level. Swap funds will be reduced by approximately \$50 million. IADOT is currently discussing which programs or types of projects will be eligible for swap.

Discussion followed.

Ravada informed the board the IIJA bill is also changing how TAP and ICAAP funds are being used. IADOT is removing safe route to schools and scenic byways programs from TAP funds and creating their own program. TAP funds will now only be used on TAP eligible projects.

**Discussion on conducting quite zone study on Canadian Pacific (CP) Railroad in the City of Dubuque and Dubuque County**

Ravada stated there was a meeting with the City of Dubuque, Dubuque County and CP railroad and within the meeting they discussed quite zones. Ravada explained to create a quite zone, a quite zone study must be conducted. Which will analyze all the crossings within the region and provide improvements that need to be made. Ravada stated there are 11 crossings within the city of Dubuque and 2-3 crossing within Dubuque County. Ravada informed the board the study will cost around \$20-\$25 thousand. The issue is there is no transportation funding to fund a quite zone study, therefore the City of Dubuque and Dubuque County would have to fund the quite zone study. Ravada suggested to the board members to take this issue back to their boards to see if funding this study locally is an option. Ravada stated without the study the MPO could not use any MPO funds to make the improvements.

Discussion followed.

Ravada requested the members to have a decision by the May DMATS board meeting.

**Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

**Other Business**

No other business at this time.

**Adjournment**

Motion by Bardgett, second by Wernimont to adjourn the Thursday, April 14, 2022, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:45 p.m.

Motion by Bardgett, second by Wernimont to adjourn the Thursday, April 14, 2022, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:45 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning