

Secretarial Notes

DMATS Policy Board meeting

Date: Thursday May 14, 2020
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Roy Buol (chair)***
<i>Mayor, City of DBQ</i> | <input checked="" type="checkbox"/> Laura Roussell***
<i>DBQ City Council</i> | <input type="checkbox"/> Danny Sprank
<i>DBQ City Council</i> | <input type="checkbox"/> Brett Shaw
<i>DBQ City Council</i> |
| <input type="checkbox"/> Ric Jones
<i>DBQ City Council</i> | <input type="checkbox"/> David Resnick
<i>DBQ City Council</i> | <input type="checkbox"/> Brad Cavanagh
<i>DBQ City Council</i> | <input type="checkbox"/> John Klostermann
<i>(proxy for DBQ City Council)</i> |
| <input checked="" type="checkbox"/> Mike Van Milligen***
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Gus Psihoyos***
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Teri Goodman
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Marie Ware
<i>(proxy for DBQ City Council)</i> |
| <input type="checkbox"/> vacant
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Jim Adams**
<i>Mayor, City of Asbury (proxy vacant)</i> | <input checked="" type="checkbox"/> Kirk VanOstrand***
<i>Mayor, City of East DBQ (proxy Loras Herrig)</i> | <input type="checkbox"/> Troy Maggied
<i>SWWRPC City Council (proxy Kristina Tranel)</i> |
| <input checked="" type="checkbox"/> Jay Wickham***
<i>Transit Rep. (RTA) (proxy Tricia Wagner)</i> | <input checked="" type="checkbox"/> Francis Schelfhout***
<i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> Doug DeLille***
<i>Illinois DOT (proxy Rob Bates)</i> | <input checked="" type="checkbox"/> Ann McDonough***
<i>DBQ County Supervisor (proxy Anthony Bardgett)</i> |
| <input type="checkbox"/> Larry Meescher
<i>Small Cities Rep. City of Peosta (Proxy vacant)</i> | <input checked="" type="checkbox"/> Don Zillig***
<i>Jo Daviess County</i> | <input type="checkbox"/> Matt Esser
<i>Jule Transit Rep. (proxy Renee Tyler)</i> | <input checked="" type="checkbox"/> Beth Bonz***
<i>ECIA (proxy Kelley Deutmeyer)</i> |
| <input type="checkbox"/> Vacant
<i>Grant County Representative</i> | <input checked="" type="checkbox"/> Sam Shea***
<i>Iowa DOT (non-voting member)</i> | | |

Others Present: Todd Dalsing, Dubuque Airport; Bob Schiesl, City of Dubuque; Betsy Tracy, DOT

Staff Present:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox***
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning |
|---|---|--|

***Attendance by phone

A quorum was present for DMATS Policy Board

Call to Order

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Roll call was taken at this time.

Review/Approve the amended Agenda for the Thursday, May 14, 2020 DMATS Policy Board meeting

Motion by Van Milligen, second by McDonough to approve the amended agenda for the Thursday, May 14, 2020, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday April 9, 2020 meeting

Motion by McDonough, second by Roussell to approve the minutes and receive and file the secretarial notes from the Thursday April 9, 2020 DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve resolution for Port Expansion Better Utilizing Investments to Leverage Development (BUILD) grant application

Ravada referred to the resolution, stating DMATS MPO will be applying for a BUILD grant on behalf of Gavilon and Logistics Park Dubuque. The grant funds will help enhance and expand upon the physical and operational capabilities of marine freight terminals in Dubuque and East Dubuque.

Discussion followed.

Motion by Van Milligen, second by Herrig to approve the resolution for Port Expansion Better Utilizing Investments to Leverage Development (BUILD) grant application. The motion passed unanimously.

Review/Approve resolution for Port Expansion Port Infrastructure Development Program (PIDP) grant application

Ravada referred to the resolution for PIDP grant application, stating the DMATS MPO will be applying for this grant will be on behalf of Gavilon and Logistics Park Dubuque. Ravada stated the 20% match required for this grant will be coming from Gavilon and Logistics Park Dubuque. Ravada stated Gavilon and Logistics Park agencies will also be completing the design and environmental in house.

Motion by McDonough, second by Herrig to approve the resolution for Port Expansion Port Infrastructure Development Program (PIDP) grant application. The motion passed unanimously.

Review/Approve Surface Transportation Block Grant (STBG) projects for Federal Fiscal Year 2021-2024 grant

Ravada stated DMATS has received one application for STBG funds. The City of Dubuque applied to make improvements to the NW Arterial, from US 20 to Iowa 3. The amount requested from the City of Dubuque is three million dollars for FY 23-24. Ravada stated the application meets all requirements. Due to only one application, DMATS did not go through ranking process.

Discussion followed.

Motion by McDonough, second by Herrig to approve the Surface Transportation Block Grant (STBG) projects for Federal Fiscal Year 2021-2024 grant. The motion passed unanimously.

Review/Approve Draft Federal Fiscal Year 2021-2024 DMATS Transportation Improvement Program (TIP)

Motion by Roussell, second by Herrig to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:23 p.m.

Ravada referred to the draft TIP and stated he is still waiting on projects from the Illinois and Wisconsin DOT's. Ravada informed the Board of the projects within the TIP for the MPO area:

- North Cascade to SW Arterial
- University Ave
- Asbury Road
- NW Arterial
- Old Hwy Road
- John Deere Improvements
- Hales Mill Road

Ravada stated the Board has 30 days to review the TIP and comment with any changes.

Motion by McDonough, second by Herrig to approve the Draft Federal Fiscal Year 2021-2024 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve amendment to Federal Fiscal Year 2020-2023 DMATS Transportation Improvement Program (TIP)

Ravada referred to the handout stating the amendment is for The Jule Transit to add ADP Hardware and Mobility Fare, there is a change in the dollar amount and project description. No other changes were made within the TIP.

Motion by Zillig, second by Herrig to approve the amendment to Federal Fiscal Year 2020-2023 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Final Fiscal Year 2021 DMATS Transportation Planning Work Program (TPWP)

Ravada referred to the TPWP, stating only one change from the Draft. Federal Hwy requested DMAT to state how the TPWP is meeting the Long Range Transportation Plan (LRTP) goals and requirements and also how the TPWP is meeting planning guidelines from FAST ACT. Staff included the changes requested from the Federal Highway into the Final TPWP. Ravada stated no other changes were made.

Motion by McDonough, second by Roussell to approve Final Fiscal Year 2021 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve Fiscal Year 2021 Passenger Transportation Plan (PTP)

Fox stated the PTP is the MPO planning document that covers transit and other forms of passenger transportation. The PTP is a joint document between Regional Planning Affiliation (RPA) and DMATS. Fox stated the PTP covers four counties; Delaware, Dubuque, Jackson and Clinton. It also covers four transit systems; RTA, The Jule, Riverbend Transit and Clinton MTA. The primary purpose of the PTP is to cover needs based justifications for transit systems. PTP is required to be updated every five years.

Motion by McDonough, second by Herrig to approve Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Herrig, second by Roussell to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:35 p.m.

Review/Approve of letter requesting to cover loss of Road Use Tax Funds due to COVID-19

Ravada referred to the letter from the DMATS Board to the congressional staff requesting assistance for loss of road use tax funds within the communities due to the COVID-19. Ravada requested the Board to approve this letter so it can be sent to the congressional staff.

Motion by McDonough, second by Herrig to approve the letter requesting to cover loss of Road Use Tax Funds due to COVID-19. The motion passed unanimously.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Work Session

Ravada stated the work session for the LRTP has been cancelled due to the current world situation with COVID-19. Instead a survey will be going out to receive input on the LRTP from the Board.

Adjournment

Motion by Herrig, second by McDonough to adjourn the Thursday, May 14, 2020 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:38 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning