

Secretarial Notes DMATS Technical Advisory Board meeting

Date: Thursday, February 14, 2019
Time: 10:30 a.m.
Place: ECIA, 7600 Commerce Park

DMATS Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Laura Carstens (chair) <i>City of Dubuque</i> (proxy Guy Hemenway) (proxy Wally Wernimont)	<input checked="" type="checkbox"/> Beth Bonz <i>City of Asbury</i>	<input checked="" type="checkbox"/> Loras Herrig <i>City of East Dubuque</i>	<input type="checkbox"/> vacant <i>Dubuque County</i>
<input checked="" type="checkbox"/> Gus Psihoyos (vice-chair) <i>Engineer,</i> <i>City of DBQ</i> (proxy Bob Schiesl)	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer,</i> <i>DBQ County</i> (proxy Russell Weber)	<input type="checkbox"/> Steve Keeffer <i>Engineer,</i> <i>Jo Daviess County, IL</i>	<input type="checkbox"/> Dave Lambert <i>Engineer</i> <i>Grant County, WI</i>
<input checked="" type="checkbox"/> Renee Tyler <i>Jule Transit</i> (proxy Jason Duba)	<input checked="" type="checkbox"/> Lori McKinley <i>Regional Transit</i> <i>Authority (RTA)</i>	<input checked="" type="checkbox"/> Troy Maggied** <i>SWWPRC</i> (proxy Kristina Tranel)	<input checked="" type="checkbox"/> Kelley Deutmeyer** <i>ECIA</i> (Lori McKinley)
<input checked="" type="checkbox"/> Kris Tobin** <i>Illinois DOT</i> (proxy Rob Bates) (proxy Doug DeLille)	<input checked="" type="checkbox"/> Stephen Flottmeyer** <i>Wisconsin DOT</i> (proxy Francis Schelfhout)	<input checked="" type="checkbox"/> Sam Shea* <i>Iowa DOT</i> (non-voting member)	

Others Present: Doug DeLille, IL DOT; Wally Wernimont, City of Dubuque

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada *Non-Voting Member	<input checked="" type="checkbox"/> Dan Fox **Voting member by Proxy	<input checked="" type="checkbox"/> Sarah Berning	***Attendance by phone
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A quorum was present for DMATS Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Laura Carstens. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, February 14, 2019 DMATS Technical Advisory Board meeting

Motion by Bates, second by Bonz to approve the agenda for the Thursday, February, 2019, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday January 10, 2019 meeting

Motion by Bardgett, second by Bonz to approve the minutes and receive and file the secretarial notes from the Thursday January 10, 2019 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve Election of Officers

Ravada stated that each year election of officers should be held. He then noted that the current officers for the DMATS Technical Advisory Board are Laura Carstens as Chair and Gus Psihoyos as Vice- Chair. Ravada asked for a motion to keep officers as is or to appoint new officers.

Motion by Bonz, second by Bardgett to continue with Carstens serving as Chair of the DMATS Technical Advisory Board and Psihoyos serving as the Vice-Chair of the DMATS Technical Advisory Board. The motion passed, Carstens abstained.

Review/Recommend of amendment to DMATS Federal Fiscal Year 2019-2022 Transportation Improvement Program (TIP)

Ravada referred to the handouts explaining the amendments to the DMATS FFY 2019-2022 TIP;

- Chavanelle Road from IA-32 (NW Arterial) to Seippel Road, this phase includes right of way and preliminary engineering
- Chavanelle Road from Radford Road to Seippel Road, phase I of the project involves construction engineering and construction.
- Chavanelle Road from IA-32 (NW Arterial) to Radford Road, phase II of the project involves construction engineering and construction.
- East Dubuque, IL; building demolition, northwest of Hill Street
- USH 61 to STH 81 North; corridor preservation and access study
- Safety rest area #106; asphalt pavement rehabilitation

- USH 61, concrete bridge deck overlays B-22-0097; bridge rehabilitation
- Dubuque – Dickeyville, Eagle Point Bridge, B-22-0273; bridge rehabilitation

Ravada stated these projects previously were combined on one line item. Due to recommendations from the IA DOT, staff separated the project into three line items due to the different types of funding, Earmark funds are used on the demo piece of the project and TAP funding will be used on the engineering and construction part.

Ravada stated the project from the IL DOT was added onto the TIP. The four projects from the WI DOT were amendments.

Motion by Bardgett, second by McKinley to recommend approval to the DMATS Policy Board for the amendment to DMATS Federal Fiscal Year 2019-2022 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Recommend release of Request for Information (RFI) for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS)

Ravada stated the reason staff suggest an RFI for this project is because it is a research project. Ravada stated the IADOT has suggested an RFI to gather information from consultants of how the consultants will go about implementing the STREETS project and the cost to do so. With the information staff will gather from the RFI, staff will be able to draft the RFP. Ravada stated currently the cost for phase I of the project is \$3.4 million, currently MOP has \$2.2 million, waiting for a Federal Highway research grant for \$1 million and the rest of the funding will be worked out between IA DOT and the City of Dubuque.

Carstens asked if the delay in the Federal grant was due to the government shut down.

Ravada stated it was not. Ravada informed the Board that staff applied for this grant in 2017 and was told by Federal Highway to expect a delay, although they did not expect this long of a delay. The delay is due to this being a research grant which is not a high priority with the federal highway division. Ravada stated he assumes the MPO will hear something by spring of this year.

Carstens asked if we go through the RFI can DMATS delay the RFP process until we secure all funding.

Ravada stated the RFI is just to gather information of how consultants will approach the project and their cost for implementing the project. DMATS will not be assuring any firm the project, just gathering information. Based on the RFI, staff will move forward with an RFP.

Duba asked if an RFI was something firms are familiar with or is it innovative work.

Ravada stated for the STREETS project there are three types of firms; planning firms who do modeling work, analytics firms who do camera systems and then also traffic systems firms. Ravada stated this will be the first time all three of these types of firms come together to provide

information. Hoping there are experts in the field who can give more information than staff already have, in regards to the STREETS project.

Motion by Bonz, second by Bardgett to recommend approval to the DMATS Policy Board of the release of Request for Information (RFI) for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS). The motion passed unanimously.

Review/Recommend release of Request for Proposal (RFP) for Port Expansion Study

Ravada referred to the RFP for the Port Expansion Study. As of now the study includes all ports on the Iowa and Illinois side within the MPO boundaries. The ports currently actively participating in the RFP are, Gavilon, Newt Marine and IEI Barge. As the RFP is written, it is requesting a lot of information from the members. Ravada stated the members felt uncomfortable giving specific information especially when it came to their cost. The members request the market and system analysis be separate for each port study. Ravada stated with the request from the members to separate the three ports within the one study, the cost for the port expansion study will be high. With that said the MPO has already secured \$80,000.00 from IA side and \$130,000.00 from IL side. Ravada stated the RFP has been released to the DOTs and freight members and all have sent their input.

Duba asked what recommendations or information are staff expecting from the study.

Ravada stated the ports will be looking for status quo, if they are running their operations correctly. Secondly, the port looking to expand will be looking for expansion recommendations, such as what kind of commodities they can use to help them expand. Third the ports will be looking at businesses in the area that can utilize the ports.

Motion by Bonz, second by Psihoyos to recommend approval to the DMATS Policy Board of the release of Request for Proposal (RFP) for Port Expansion Study. The motion passed unanimously.

Discussion on DMATS model update process and using approved DMATS Socioeconomic projections for DMATS 2050 Long Range Transportation Plan Update (LRTP)

Fox stated when updating the LRTP staff also update the model that goes with the LRTP. At this time staff conduct employment and population projections for an entire region to have a control amount for the region to predict future population of the region. Fox stated staff plan to use the same method used for LRTP 2045 although extend the projections out for LRTP 2050. This is due to the fact currently there is no new census figures and these projection numbers were adopted on March 2018.

Fox gave a presentation on socioeconomic projections for LRTP 2050. Fox stated staff used the cohort component projection model to project into the future.

Discussion followed.

Discussion on DMATS Planning Area Boundary for 2020 Census

Ravada stated in 2003 MPO expanded boundary areas. As of 2010 boundaries stayed the same due to less development. Ravada stated for the 2020 census, MPO's recommendation will be to keep boundaries the same.

Duba asked if our MPO boundaries follow the census boundaries.

Fox stated for the most part yes our MPO is right in line with the census boundaries. Although there are some areas where it splits census blocks. Fox suggested once the 2020 census is released staff will take a closer look at boundary lines and work on cleaning up the MPO boundaries to coincide with the census boundaries.

Discussion followed.

Ravada stated once the 2020 census data is released the MPO will have two options, to either smooth the boundary or expand. Ravada stated the MPO will choose to smooth the boundary and will not expand because there is no growth happening beyond the existing boundary.

Discussion on 2020 Census Participants Statistical Areas Program (PSAP)

Fox stated the PSAP program allows local areas to give input on the census boundaries. Fox stated he is the local point of contact for the ECIA area; Dubuque, Delaware, Clinton, Jackson and Cedar Counties. Fox stated there is a GIS based software which Fox has downloaded and has been trained on and now is able to view the census boundaries and can make suggested changes and submit to the census. Fox stated this process was started in January 2019 and Fox has 120 days to complete review of census geography. Fox stated staff will be informing all local governments within the ECIA area to conduct their own review of the census geography and then report back to Fox with any suggested changes to report to the census.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Ravada stated recently there was a passenger rail meeting facilitated by Ride the Rail. Amtrak was present at the meeting and there is a lot of discussion within Illinois for passenger rail from Chicago to Dubuque. Ravada stated more information will be presented to the Board as this discussion continues.

Adjournment

Motion by Bonz, second by Bardgett to adjourn the Thursday, February 14, 2019 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:17 a.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning