

Secretarial Notes

DMATS Policy and Technical Advisory Board Joint meeting

Date: Thursday, October 18, 2018
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

- | | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> Roy Buol (chair)
<i>Mayor, City of DBQ</i> | <input type="checkbox"/> Luis Del Toro
<i>DBQ City Council</i> | <input type="checkbox"/> Kate Larson
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> Brett Shaw
<i>DBQ City Council</i> |
| <input checked="" type="checkbox"/> Ric Jones
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> David Resnick
<i>DBQ City Council</i> | <input type="checkbox"/> Jake Rios
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> John Klostermann
<i>(proxy for DBQ City Council)</i> |
| <input type="checkbox"/> Mike Van Milligen
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Maurice Jones
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Teri Goodmann
<i>(proxy for DBQ City Council)</i> | <input type="checkbox"/> Marie Ware
<i>(proxy for DBQ City Council)</i> |
| <input type="checkbox"/> Laura Carstens
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Gus Psihoyos
<i>(proxy for DBQ City Council)</i> | <input checked="" type="checkbox"/> Jim Adams**
<i>Mayor, City of Asbury (proxy Larry Nagle)</i> | <input type="checkbox"/> Dan Welp**
<i>Mayor, City of East DBQ (proxy vacant)</i> |
| <input checked="" type="checkbox"/> Jay Wickham
<i>Transit Rep. (RTA (proxy Lori McKinley))</i> | <input type="checkbox"/> Francis Schelfhout
<i>Wisconsin DOT (proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> Doug DeLille***
<i>Illinois DOT (proxy Rob Bates)</i> | <input checked="" type="checkbox"/> Daryl Klein**
<i>DBQ County Supervisor (proxy Anthony Bardgett)</i> |
| <input type="checkbox"/> Larry Meescher
<i>Small Cities Rep. City of Peosta (Proxy Don Recker)</i> | <input checked="" type="checkbox"/> Troy Maggied**
<i>SWWRPC (proxy Kristina Tranel)</i> | <input type="checkbox"/> Matt Esser
<i>Jule Transit (proxy Candace Eudaley-Loebach)</i> | <input checked="" type="checkbox"/> Beth Bonz***
<i>ECIA (proxy Kelley Deutmeyer) (proxy Lori McKinley)</i> |
| <input type="checkbox"/> Dan Timmerman
<i>Grant County Representative</i> | <input checked="" type="checkbox"/> Don Zillig
<i>Jo Daviess County</i> | <input type="checkbox"/> Sam Shea*
<i>Iowa DOT (non-voting member)</i> | |

DMATS Technical Advisory Board Members Present:

- | | | | |
|--|--|--|--|
| <input checked="" type="checkbox"/> Laura Carstens (chair)**
<i>City of Dubuque (proxy Guy Hemenway)</i> | <input checked="" type="checkbox"/> Beth Bonz***
<i>City of Asbury</i> | <input type="checkbox"/> Vacant
<i>City of East Dubuque</i> | <input type="checkbox"/> Anna O'Shea
<i>Dubuque County</i> |
| <input checked="" type="checkbox"/> Gus Psihoyos (vice-chair)
<i>Engineer, City of DBQ (proxy Bob Schiesl)</i> | <input checked="" type="checkbox"/> Anthony Bardgett
<i>Engineer, DBQ County (proxy Russell Weber)</i> | <input type="checkbox"/> Steve Keeffer
<i>Engineer, Jo Daviess County, IL</i> | <input type="checkbox"/> Dave Lambert
<i>Engineer Grant County, WI</i> |
| <input checked="" type="checkbox"/> Candace Eudaley-Loebach**
<i>Jule Transit (proxy Jason Duba)</i> | <input checked="" type="checkbox"/> Lori McKinley
<i>Regional Transit Authority (RTA)</i> | <input checked="" type="checkbox"/> Troy Maggied**
<i>SWWPRC (proxy Kristina Tranel)</i> | <input checked="" type="checkbox"/> Kelley Deutmeyer
<i>ECIA (Lori McKinley)</i> |
| <input checked="" type="checkbox"/> Kris Tobin***
<i>Illinois DOT (proxy Rob Bates) (proxy Doug DeLille)</i> | <input type="checkbox"/> Stephen Flottmeyer
<i>Wisconsin DOT (proxy Francis Schelfhout)</i> | <input type="checkbox"/> Sam Shea*
<i>Iowa DOT (non-voting member)</i> | |

Others Present: Dave Solberg, Ride the Rail; Tom Kelso***, IL DOT

Staff Present:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning |
|---|--|--|

*** Attendance by phone

A quorum was present for DMATS Policy and Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Vice-Chair, Guy Psihoyos.

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, October 18, 2018 DMATS Joint Technical Advisory and Policy Board meeting

Motion by Hemenway, second by McKinley to approve the agenda for the Thursday, October 18, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Wickham, second by Jones to approve the agenda for the Thursday, October 18, 2018, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, September 13, 2018 meeting

Motion by Bardgett, second by McKinley to approve the minutes and receive and file the secretarial notes from the Thursday, September 13, 2018 DMATS Technical Advisory Board. The motion passed unanimously.

Motion by Klein, second by Nagle to approve the minutes and receive and file the secretarial notes from the Thursday, September 13, 2018 DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve Final Fiscal Year 2019 DMATS Limited English Proficiency Plan

Motion by Wickham, second by Shaw to open public hearing. The motion passed unanimously. The public hearing was opened at 12:04 p.m.

Ravada referred to the handout stating this is the final DMATS Limited English Proficiency Plan. Staff did not receive any input from the public or other agencies. Ravada stated there were some minor changes from the draft to the final. Ravada requested the Boards approval of the final fiscal year 2019 DMATS Limited English Proficiency Plan.

Motion by Klein, second by McKinley to recommend approval to the DMATS Policy Board of the Final Fiscal Year 2019 DMATS Limited English Proficiency Plan. The motion passed unanimously.

Motion by Nagle, second by Shaw to approve the Final Fiscal Year 2019 DMATS Limited English Proficiency Plan. The motion passed unanimously.

Review/Approve Final Fiscal Year 2019 DMATS Title VI Non-Discrimination Program Plan

Ravada referred to the Title VI Non-Discrimination Program plan handout stating there was no public input nor were there changes made to the document from the draft to the final. Ravada stated upon approval the final fiscal year 2019 DMATS Title VI Non-Discrimination Program Plan will be submitted to the DOT's.

Motion by Hemenway second by Bardgett to recommend approval to the DMATS Policy Board of the Final Fiscal Year 2019 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Motion by Klein, second by Wickham to approve the Final Fiscal Year 2019 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Motion by Nagle, second by Shaw to close public hearing. The motion passed unanimously. The public hearing was closed at 12:07 p.m.

Review/Approve resolution for adopting Jule Transit Asset Management Performance Measures

Ravada stated according to MAP 21 and FAST Act a transit system should develop transit asset management performance measures. Ravada also stated an MPO can adopt the transit systems plan or create their own. Ravada stated the MPO decided to adopt the Jules Transit asset management performance measures. Ravada stated that the Jules goal is for less than 35% of the fleet to have exceeded its useful life benchmark. Ravada recommended the Board to approve the resolution and adopt the Jules asset management performance measures as the MPOs performance measures.

Motion by Bardgett, second by Tranel to recommend approval to the DMATS Policy Board of the resolution for adopting Jule Transit Asset Management Performance Measures. The motion passed unanimously.

Motion by Jones, second by Shaw to approve the resolution for adopting Jule Transit Asset Management Performance Measures. The motion passed unanimously.

Review/Approve resolution for adopting the Iowa, Illinois and Wisconsin Department of Transportation targets for performance measures related to bridge and pavement conditions on the National Highway System (NHS), and system performance on the NHS

Ravada referred to the three resolutions for Iowa, Illinois and Wisconsin, stating the targets for performance measures for all three states relate to bridge and pavement conditions on the national highway system (NHS), non NHS system and freight performance on the NHS. Ravada stated the MPO will be adopting each states targets as the MPOs targets. Ravada stated the

deadline for approval is the end of the October. If the MPO does not adopt the state resolution then the MPO will need to create our own targets. Staff is recommending the Board to approve adopting all three states targets.

Deutmeyer asked Ravada to explain how the targets are measured.

Ravada referred to the attachment with the IA DOT resolution, stating there are three targets they look at, pavement conditions, bridge conditions and system performance targets. Each target has a baseline that was created by a set mechanism used by the DOTs, which have been presented and the process has been approved by the federal highway.

Discussion followed.

Ravada stated if the Board would prefer DMATS could establish their own performance measures. Although staff suggest the Board adopts each states performance measures. Ravada stated the performance measures can be reviewed and changed yearly.

Motion by Bardgett, second by McKinley to recommend approval to the DMATS Policy Board of the resolution for adopting the Iowa, Illinois and Wisconsin Department of Transportation targets for performance measures related to bridge and pavement conditions on the National Highway System (NHS), and system performance on the NHS. The motion passed unanimously.

Motion by Jones, second by Resnick to approve the resolution for adopting the Iowa, Illinois and Wisconsin Department of Transportation targets for performance measures related to bridge and pavement conditions on the National Highway System (NHS), and the system performance on the NHS. The motion passed unanimously.

Review/Approve Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Dubuque Newt Marine Towboats project

Ravada stated Newt Marine is a private entity within the City of Dubuque, applying to replace old diesel engines with clean diesel. Newt Marine is not able to apply for ICAAP funding, being a private entity, therefore they have asked the City of Dubuque to do so on their behalf. Ravada stated this project meets DMATS goals and objectives and performance measures. However, the City of Dubuque has two projects where they are applying for ICAAP funding, one for the STREETS project and the other for Newt Marine Towboats project. Ravada stated the City of Dubuque was asked to rank the two projects in order of priority. City of Dubuque ranked the STREETS project with highest priority and Newt Marine second. Ravada requested the Board approve the resolution for the City of Dubuque Newt Marine Towboats project.

Deutmeyer asked how much the City of Dubuque is applying for and if they are covering the local match.

Ravada stated they are applying for \$450,000.00 in ICAAP funds and Newt Marine is providing the local match.

Discussion followed.

Motion by Hemenway, second by Bardgett to recommend approval to the DMATS Policy Board of the Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Dubuque Newt Marine Towboats project. The motion passed unanimously.

Motion by Jones, second by McKinley to approve the Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Dubuque Newt Marine Towboats project. The motion passed unanimously.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

Jule Transit

Duba thanked the Board for adopting the Jule Transit Asset Management Performance measures. Duba stated a few updates, the Jule received a federal grant to replace nine of their medium duty buses that are past their useful life benchmark, the Jule will be selling three of their medium duty buses.

Annual Meeting

Stu Anderson from the IA DOT will be at ECIA on December 13th to present updates within transportation.

Adjournment

Motion by McKinley, second by Hemenway to adjourn the Thursday, October 18, 2018 DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:26 p.m.

Motion by Wickham, second by Klein to adjourn the Thursday, October 13, 2018 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:26 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning