

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, May 24, 2018
Time: 9:00 a.m.
Place: ECIA, 7600 commerce Park, Dubuque, Iowa 52002

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair)** <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <i>(proxy Daryl Klein)</i>	<input checked="" type="checkbox"/> Anthony Bardgett** <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> Clark Schloz <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair)** <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input checked="" type="checkbox"/> Gerald Smith <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input type="checkbox"/> Jason Craft <i>City of Clinton</i> <i>(proxy Jacob Coupee)</i>	<input checked="" type="checkbox"/> Lori McKinley <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Policy Board Members Present:

<input type="checkbox"/> Daryl Klein** <i>Dubuque County</i> <i>(proxy Anthony Bardgett)</i>	<input checked="" type="checkbox"/> Jack Willey** <i>Jackson County</i> <i>(proxy Clark Schloz)</i>	<input checked="" type="checkbox"/> Jeff Madlom <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair) <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input checked="" type="checkbox"/> Don Schwenker** <i>City of Maquoketa</i> <i>(proxy Gerald Smith)</i> <i>(proxy Diane Frandsen)</i>	<input type="checkbox"/> Mark Vulich <i>City of Clinton</i> <i>(proxy Jason Craft)</i>	<input type="checkbox"/> Dave Hiar <i>Small Cities, Jackson County</i>
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input checked="" type="checkbox"/> Linda Gaul*** <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input checked="" type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input type="checkbox"/> Shirley Helmrichs <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Others Present:

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox <i>ECIA Planner</i>
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A quorum was present. *Non-Voting Advisory Member **Voting Member by Proxy *** Voting by phone

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Member, Steve Lindner at 9:00 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:00 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, May 24, 2018 Technical Advisory Board and Policy Board joint meeting

Motion by Schloz, second by Smith from the RPA Technical Advisory Board to approve the agenda for the Thursday, May 24, 2018 RPA meeting. The motion passed unanimously.

Motion by Michel, second by Madlom from the RPA Policy Board to approve the agenda for the Thursday, May 24, 2018 RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday March 22, 2018 RPA Technical Advisory Board and Policy Board meeting

Motion by Kramer, second by Madlom from the RPA Technical Advisory Board to receive and file the secretarial notes from the Thursday March 22, 2018 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Michel, second by Determann from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from the Thursday March 22, 2018 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Final Fiscal Year 2019 RPA 8 Transportation Planning Work Program (TPWP)

Motion by Kramer, second by Boss to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:02 a.m.

Ravada referred to the TPWP handout stating there are no changes from the draft to the final TPWP. Ravada requested approval from the Board so the TPWP can be submitted to the IA DOT.

Motion by Schloz, second by Madlom to recommend to the RPA Policy Board approval of the Final Fiscal Year 2019 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Kramer, second by Boss to approve the Final Fiscal Year 2019 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve Draft Fiscal Year 2019-2022 RPA 8 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout, requesting the Board to review the TIP to confirm all projects are accounted for within the TIP. Ravada informed the Board that most of the projects were converted into swap funding projects, with the exception of a Dyersville project. Ravada also stated no projects are currently in progress. Ravada informed the Board that staff expect some projects to be added to the TIP from the City of Maquoketa and the City of Clinton, before the final TIP is completed.

Motion by Madlom, second by Kida to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:05 a.m.

Motion by Schloz, second by Madlom to recommend to the RPA Policy Board approval of the Draft Fiscal Year 2019-2022 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Michel, second by Kramer to approve the Draft Fiscal Year 2019-2022 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve RPA 8 Small City Surface Transportation Block Grant (STBG) program projects for Federal Fiscal Year 2022

Ravada stated one application was submitted from Clinton County, for Z34 project, main street rehab from State Highway 136 to County line. Ravada stated Clinton County applied for \$245,000. Ravada stated this application was the only one received and meets all requirements and is within the budget. Ravada requested the Boards approval so the Clinton County Z34 project can be added to the TIP.

Schloz asked what the remaining balance of the small city funds is.

Ravada stated with the Clinton County project there will be \$15,000 remaining in small city funds.

Motion by Schloz, second by Kramer to recommend to the RPA Policy Board approval of the RPA 8 Small City Surface Transportation Block Grant (STBG) program projects for Federal Fiscal Year 2022. The motion passed unanimously.

Motion by Michel, second by Kida to approve the Small City Surface Transportation Block Grant (STBG) program projects for Federal Fiscal Year 2022. The motion passed unanimously.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

IA DOT

Transportation Commission meeting will be on Tuesday August 14th. The tour will be starting at 8:30 a.m. and will be starting in Clinton and heading south. If you would like to present at the Commission meeting please let Ravada know.

Sabula

The bridge that connects Sabula, Iowa with Savanna, Illinois is still closed due to unforeseeable circumstances. Shea stated the IA DOT will be providing a bridge ferry services until the IA DOT can reopen the bridge. There are some other options, but as of now the ferry seems to be working out the best.

Eastern Iowa Project

Schloz asked for clarification on an article that the Telegraph Herald printed about additional funding from the Southwest Arterial and other Eastern Iowa projects. Schloz wanted clarification that this additional money is not added to the 10 cents gas tax cities/counties already receive, rather it is already included in the amount of gas tax received within the road use tax funds.

Shea confirmed that all cities/counties will continue to receive 10 cents gas tax within their road use tax funds.

Adjournment

Motion by Schloz, second by Madlom to adjourn the Thursday, May 24, 2018 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:20 a.m.

Motion by Kramer, second by Determann to adjourn the Thursday, May 24, 2108 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:20 a.m.

Respectfully,

Chandra Ravada
Transportation Director