

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, June 25, 2020
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

<input checked="" type="checkbox"/> Todd Kinney, (Chair)*** <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Engineer, Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Anthony Bardgett*** <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> Clark Schloz*** <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Gerald Smith*** <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input checked="" type="checkbox"/> Steve Lindner*** <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft*** <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Tricia Wagner*** <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Policy Board Members Present:

<input checked="" type="checkbox"/> Dave Baker*** <i>Dubuque County</i> <i>(proxy Jay Wickham)</i> <i>(proxy Anthony Bardgett)</i>	<input checked="" type="checkbox"/> Jack Willey*** <i>Jackson County</i> <i>(proxy Clark Schloz)</i>	<input checked="" type="checkbox"/> Jeff Madlom*** <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann*** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair)*** <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair)*** <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker*** <i>City of Maquoketa</i> <i>(proxy Gerald Smith)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddasion*** <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar*** <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel*** <i>Small Cities, Dubuque County</i>	<input type="checkbox"/> Linda Gaul*** <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input type="checkbox"/> Andrew Kida*** <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea*** <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt*** <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

Others Present:

Staff Present:

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input type="checkbox"/> Dan Fox*** <i>Senior Planner</i>
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A quorum was present. *Non-Voting Advisory Member **Voting Member by Proxy *** Voting by phone

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:03 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:03 a.m. Introductions were made at this time.

Review/Approve the amended Agenda for the Thursday, June 25, 2020 Technical Advisory Board and Policy Board joint meeting

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the amended agenda for the Thursday, June 25, 2020 RPA meeting. The motion passed unanimously.

Motion by Heiar, second by Kramer from the RPA Policy Board to approve the amended agenda for the Thursday, June 25, 2020 RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday May 28, 2020 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Vick, second by Lindner from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday May 28, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Willey, second by Heiar from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday May 28, 2020 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Final Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP)

Motion by Brooke, second by Determann to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:06 a.m.

Ravada referred to the TIP, stating no changes were made to the TIP. Received a status update from the IADOT. Ravada requested the board to look through the projects programmed in the TIP and contact him if there are any updates on the projects.

Motion by Schloz, second by Vick to recommend to the RPA 8 Policy Board approval of the Final Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Heiar, second by Brooke to approve the Final Federal Fiscal Year 2021-2024 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Final Fiscal Year RPA 8 Public Involvement Policy (PIP) Plan

Ravada referred to the PIP stating no changes were made from the draft to the final. Ravada stated upon approval the final fiscal year RPA 8 PIP will be submitted to the DOT.

Motion by Schloz, second by Bardgett to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year RPA Public Involvement Policy (PIP) Plan. The motion passed unanimously.

Motion by Willey, second Michel to approve the Final Fiscal Year RPA 8 Public Involvement Policy (PIP) Plan. The motion passed unanimously.

Review/Approve Final Fiscal Year 2021 RPA 8 Limited English Proficiency (LEP) Plan

Ravada referred to the handout stating this is the final RPA 8 Limited English Proficiency Plan. Staff did not receive any input from the public or other agencies. Ravada stated there were no changes made to the document from the draft to the final. Ravada requested the Boards approval of the final fiscal year 2021 RPA 8 Limited English Proficiency Plan

Motion by Schloz, second by Lindner to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year 2021 RPA 8 Limited English Proficiency (LEP) Plan. The motion passed unanimously.

Motion by Michel, second by Kramer to approve the Final Fiscal Year 2021 RPA 8 Limited English Proficiency (LEP) Plan. The motion passed unanimously.

Review/Approve Final Fiscal Year 2021 RPA 8 Title VI Non-Discrimination Program Plan

Ravada referred to the Title VI Non-Discrimination Program Plan handout stating there was no input received from public nor were there changes made to the document from the draft to the final. Ravada stated upon approval the final fiscal year 2021 RPA 8 Title VI Non-Discrimination Program Plan will be submitted to the DOT's.

Motion by Schloz, second by Bardgett to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year 2021 RPA 8 Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Motion by Kramer, second by Heiar to approve the Final Fiscal Year 2021 RPA 8 Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Review/Approve Final Fiscal Year 2021 Passenger Transportation Plan (PTP)

Ravada stated the PTP is the MPO planning document that covers transit and other forms of passenger transportation. The PTP is a joint document between Regional Planning Affiliation (RPA) and DMATS. Ravada stated the PTP has been submitted and no changes were made.

Motion by Schloz, second by Lindner to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Heiar, second by Determann to approve the Final Fiscal Year 2021 Passenger Transportation Plan (PTP). The motion passed unanimously.

Motion by Michel, second by Brooke to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:13 a.m.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

Rural County Transportation Program

Ravada stated the RCTP has been completed for FY21, 28 applications were received from four counties and 12 projects were funded.

Thank you

Michel acknowledged Schloz for his years of service with the RPA and wished him luck in his future endeavors.

Adjournment

Motion by Schloz, second by Vick to adjourn the Thursday, June 25, 2020 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:22 a.m.

Motion by Determann, second by Brooke to adjourn the Thursday, June 25, 2020 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:22 a.m.

Respectfully,

Chandra Ravada
Transportation Director