

Secretarial Notes

DMATS Policy Board meeting

Date: Wednesday April 18, 2018
Time: 12:00 p.m.
Place: ECIA, 7600 Commerce Park

DMATS Policy Board Members Present:

- | | | | |
|--|--|---|--|
| <input checked="" type="checkbox"/> Roy Buol (chair)
<i>Mayor, City of DBQ</i> | <input type="checkbox"/> Luis Del Toro
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> Kate Larson***
<i>DBQ City Council</i> | <input type="checkbox"/> Brett Shaw
<i>DBQ City Council</i> |
| <input type="checkbox"/> Ric Jones
<i>DBQ City Council</i> | <input checked="" type="checkbox"/> David Resnick
<i>DBQ City Council</i> | <input type="checkbox"/> Jake Rios
<i>DBQ City Council</i> | <input type="checkbox"/> Jim Adams**
<i>Mayor, City of Asbury
(proxy Larry Nagle)</i> |
| <input checked="" type="checkbox"/> Mike Van Milligen
<i>(proxy for DBQ)
City Council</i> | <input checked="" type="checkbox"/> Maurice Jones
<i>(proxy for DBQ
City Council)</i> | <input type="checkbox"/> Dan Welp**
<i>Mayor, City of East DBQ
(proxy Geoff Barklow)</i> | <input checked="" type="checkbox"/> Jay Wickham***
<i>Transit Rep. (RTA)
(proxy Lori McKinley)</i> |
| <input type="checkbox"/> Larry Meescher**
<i>Small Cities Rep.
City of Peosta
(Proxy Don Recker)</i> | <input type="checkbox"/> Troy Maggied**
<i>SWWRPC
(proxy Katrina Hecimovic)</i> | <input type="checkbox"/> Matt Esser
<i>Jule Transit
(proxy
Candace Eudaley-Loebach)</i> | <input checked="" type="checkbox"/> Beth Bonz
<i>ECIA
(proxy Kelley Deutmeyer)
(proxy Lori McKinley)</i> |
| <input type="checkbox"/> Dan Timmerman
<i>Grant County Representative</i> | <input checked="" type="checkbox"/> Don Zillig
<i>Jo Daviess County</i> | <input checked="" type="checkbox"/> Daryl Klein
<i>DBQ County Supervisor
(proxy Anthony Bardgett)</i> | |
| <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT
(non-voting member)</i> | <input checked="" type="checkbox"/> Doug DeLille
<i>Illinois DOT
(proxy Tom Kelso)</i> | <input type="checkbox"/> Francis Schelfhout
<i>Wisconsin DOT
(proxy Stephen Flottmeyer)</i> | |

Others Present: Dave Solberg, Ride the Rail; Teri Goodman, City of Dubuque

Staff Present:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning
***Attendance by phone |
|---|--|--|

A quorum was present for DMATS Policy Board

Call to Order

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair, Roy Buol. Introductions were made at this time.

Review/Approve the revised amended Agenda for the Wednesday, April 18, 2018 DMATS Policy Board meeting

Ravada informed the Board due to not having a Technical Advisory Board meeting due to quorum, agenda item number ten; Review/Approve Calibrated Model for DMATS presentation, will be removed from the agenda.

Motion by Klein, second by Resnick to approve the revised amended agenda for the Wednesday, April 18, 2018, DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, March 8, 2018 meeting

Motion by Larson second by Resnick to approve the minutes and receive and file the secretarial notes from the Thursday, March 8, 2018 DMATS Policy Board meeting. The motion passed unanimously.

Review/Approve amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP)

Motion by Klein, second by Jones to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:08 p.m.

Ravada referred to the TIP handout to review the following amendment to the Final FY 2018-2021 DMATS Transportation Improvement Program.

- Item #10-IL DOT, Replacement of noncompliant end sections along section No: 30, 31, 43, 44, 45; district wide safety improvement

Ravada stated the ILDOT initially programmed this project into the TIP FY 2016, then removed in FY 2017 and now ILDOT is adding it back into the TIP for FY 2018. Ravada stated safety improvements are happening within District 2 and the project is close to bidding.

Motion by Resnick, second by Klein to approve the amendment to DMATS FFY 2018-2021 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve draft Fiscal Year 2019 DMATS Transportation Planning Work Program (TPWP)

Ravada referred to the handout of the DMATS TPWP budget. Ravada stated the Board has 30 days to review and comment.

Motion by Jones, second by Resnick to approve draft Fiscal Year 2019 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Klein, second by Resnick to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:11 p.m.

Review/Approve additional Surface Transportation Block Grant Program (STBG) funds for Feasibility study for Ports on Iowa side

Ravada informed the Board that staff submitted an application to the ILDOT for \$150,000 in freight funding. Ravada stated staff are looking to apply for funding for the five ports on the Iowa side of the river. Ravada informed the Board that staff have had discussions with the City of Dubuque staff on this topic. Ravada stated the project will cost around \$100,000, with \$80,000 from STBG funds and \$20,000 from the City of Dubuque. Ravada requested the Board to approve the \$80,000 so the funding can be programed into the TPWP for FY19.

Deutmeyer asked Ravada to clarify if these funds will impact any other projects already programmed.

Ravada stated not all the funds for the SW Arterial project are being utilized, therefore staff were able to move funds from the SW Arterial project over to the feasibility study for ports on the Iowa side. Therefore this transfer of funds will not impact any present or future projects.

Resnick asked if \$100,000 amount for project was an estimate or a concrete amount for this project.

Ravada stated this amount is just an estimate. If the cost of the project would change, he would bring it back to the Board for approval.

Motion by Resnick, second by Jones to approve additional Surface Transportation Block Grant Program (STBG) funds for feasibility study for Ports on Iowa side. The motion passed unanimously.

Review/Approve Cooperative Agreement between DMATS and JULE Transit

Dubuque Metropolitan Area Transportation Study (DMATS) is a tri state Metropolitan Planning Organization covering Iowa, Illinois and Wisconsin. All states need to have a Memorandum of Understanding (MOU) with MPOs and transit systems within the MPO to meet the Fixing America's Surface Transportation Act (FAST ACT) regulations. IADOT covers the FAST ACT

requirements between the state and MPO through annual work program process. However, we need to have an updated MOU between DMATS and Jule transit to meet the new regulations. Illinois and Wisconsin Department of Transportation (DOTS) developed MOUs between state and MPO including transit systems within the MPO. Jule transit should receive three MOUs from DMATS. The first one will be an MOU between DMATS and Jule transit, the second MOU will be between Illinois DOT, DMATS and Jule transit and the third MOU will be between Wisconsin DOT, DMATS and Jule transit.

Ravada stated the contracts between DMATS and the Jule Transit need to be updated per FAST Act regulations. The contract states what the rules and responsibilities are of each entity are and how each entity will correspond with respective Federal and State agencies. Ravada stated this contract was also given to the Jule Transit management to review and was approved.

Klein asked who reviews the contracts before being submitted.

Ravada stated DMATS receives contracts from the DOTS which are reviewed by their legal team. Contract for ECIA are reviewed by ECIA's attorney.

Deutmeyer stated ECIA's attorney Jeff Walters reviews any contracts for ECIA. Although these contracts are DOT contracts, so DMATS receives them directly from the DOT.

Resnick asked if there were any changes within this contract.

Ravada stated under MAP 21 there is no requirement for performance measures. Although now with Fixing America's Transportation System (FAST) Act requires performance measures, so those have been added to the contract. Also the roles of each entity are laid out with more specific details.

Motion by Klein, second by Resnick to approve Cooperative Agreement between DMATS and JULE Transit. Motion passed unanimously.

Review/Approve Cooperative Agreement between DMATS and WISDOT

Ravada referred to the handout of the agreement between DMATS and WISDOT, stating that the WISDOT requested that staff also add the Jule Transit on this contract, due to the Jule providing services within the metropolitan area. Ravada stated within this contract there is more language about the relationship between WISDOT and the MPO.

Motion by Resnick, second by Klein to approve Cooperative Agreement between DMATS and WISDOT. Motion passed unanimously.

Review/Approve Cooperative Agreement between DMATS and ILDOT

Ravada referred to the handout of the contract between DMATS and ILDOT stating this contract also includes the Jule Transit due to the Jule providing services within East Dubuque, Illinois. Ravada stated this contract comes for the ILDOT and meets FAST Act regulations. Ravada stated May 26th is the deadline to approve this contract.

Motion by Resnick, second by Klein to approve Cooperative Agreement between DMATS and WISDOT. Motion passed unanimously.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

IL DOT Announcement

DeLille stated on April 13th the ILDOT state and planning research funds opened to submit applications for funding. DeLille stated he will send Ravada the link for people interested in submitting an application to receive funding. Deadline is May 16, 2018.

Ravada stated DMATS will be applying for these funds to update the comprehensive plan for the City of Galena.

ILDOT Safety Audit

Ravada stated on April 24th the ILDOT will be starting safety audit on US 20 from Illinois bridge to Freeport. The meeting will be starting in Galena at 9am on the 24th of April and will be conducted for four days.

Highway 20

Zillig stated that last month Ravada came and spoke at the Jo Daviess Board about the projects happening on US 20 and Zillig let the Board know what a great job Ravada did with his presentation and how everyone was impressed. Zillig thanked Ravada for presenting.

Jule Transit Bus Barn Ribbon Cutting

Van Milligen reminded the Board of the Jule Transit Bus Barn Ribbon Cutting on April 19th at 11:30 a.m.

Grants

Goodman stated she is meeting with representatives from Washington about potential grants within the DMATS area.

Adjournment

Motion by Klein, second by Resnick to adjourn the Wednesday, April 18, 2018 DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:26 p.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning